

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office**

**June 18, 2015**

**7:00 p.m.**

**MINUTES**

William Murry, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Tony DeLeo, Nathan Geesey, Todd Heckman, Bill Murry, Michael Winters, Don Reed, and Steve Grosh. Also present were John Nodecker, Superintendent; Tim Williams, Assistant to the Superintendent for Secondary Curriculum Instruction and Technology; Laura Heikkinen, Director of Business Operations; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absent: Mike Lynch, Board Member; Tim Williams, Assistant to the Superintendent for Secondary Curriculum, Instruction and Technology; Donna Prokay, Director of Human Resources;

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

**Pledge of Allegiance**

Mr. Murry led the assembly in the Pledge of Allegiance.

**Administer Oath of Office**

Oath of Office Administered to Stephen Grosh

**Presentations:**

- Employee of the Month – Michele Haberstroh, District Office Receptionist
- Goal related Action Plans

**Roll Call Vote**

Mr. Murry announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

**Approval/Modification of Agenda**

Mr. Murry asked if there were any agenda items that should be removed from the consent portion of the agenda.

Don Reed moved and Mark Anderson seconded the agenda as presented.

Voice vote with all members present voting aye. Motion carried.

**Manheim Township Citizens' Comments**

Mr. Murry invited citizens in the audience to comment on any item on the agenda.

There were no comments at this time.

**Consent Agenda**

Mark Anderson moved and Tony DeLeo seconded approval of the following consent agenda items:

- A. Treasurer's Report
- B. Personnel Report

- C. Approve the Administrative Act 91 Agreement contract period July 1, 2015 – June 30, 2020
- D. Approve Financial Institutions for investment transactions during the 2015-16 school year
- E. Approve the Resolution for Commitment Fund Balance
- F. Recommend adoption of the Resolution Implementing Homestead and Farmstead Exclusions for the 2015-16 Fiscal Year as required under the Taxpayer Relief Act
- G. Approve to authorize the Director of Business Operations to make necessary year-end budget transfers for the 2014-15 school year
- H. Recommend approval of legal counsel for the 2015-16 school year:
  - General Solicitor: Hartman Underhill & Brubaker \$170/hour (increase of \$5 per hour) July 1, 2015 – June 30, 2016
  - PlanCon/Bond: Kozloff & Stoudt \$175/hour (increase of \$10 per hour) July 1, 2015 – June 30, 2016
- I. Recommendation for Food Services to purchase an E-450 box truck through COSTARS state contract to be used exclusively by Food Services for the satellite program
- J. Recommend approval of the 2014-15 Food Services Budget with the following increases of full-pay lunch prices by \$0.20 and ala carte milk:
  - Breakfast, all grades: \$1.15
  - Reduced Breakfast: \$0.00
  - Elementary Lunch: \$2.00
  - IS/MS Lunch: \$2.25
  - HS Lunch: \$2.25
  - Reduced Lunch: \$0.40
  - Milk: \$0.70
- K. Approve the 60 month Equipment Lease Purchase Agreement for the purchase of a new fleet of copiers/multifunction printers and corresponding maintenance agreement
- L. Approval of renewal policy for Student Accident Medical Insurance, All Sports Coverage and Extra-curricular Activities Insurance for the 2015-16 school year with AG Administrators through Goodwin & Gruber Agency at a cost of \$13,860
- M. Approval of the contracted services with Austill's Rehabilitation Services for Physical Therapy services for students
- N. Approve Change No. 1 in the amount \$7,995.53 to Horst Excavation for unforeseen conditions and scope changes associated with the Softball Field Site Improvements Construction Contract
- O. Approve Change No. 611 in the amount of \$613.02 and Change Order No. 615 in the amount of \$7,198.61 to Horst Excavation for unforeseen conditions and omissions to the Neff IU Site Improvements Construction Contract
- P. Approve the adoption of *Portfolio Deutsch* for the German 2 and German 3 courses in grades 7-12
- Q. Approve the activity fee for the 2015-16 school year of \$50 per activity with an individual cap of \$150 for the school year. No fee will be charged after the student's third activity. Waiver requests will be granted for students in the free/reduced lunch program and may be granted for those facing a financial hardship
- R. Approve the addition of the Girls Golf Team
- S. Approve PA-Educator.net Clearinghouse contract for the period July 1, 2015 – June 30, 2016
- T. Second Reading and Adoption of School Board Policy 623 – Fund Balance as reviewed at the May 14, 2015 Work Session

Awareness, Prevention, and Response. This policy will be on the August 2015 agenda for second reading and adoption.

Voice vote with all members present voting aye. Motion carried.

#### **Other Recommended Actions**

- A. Don Reed moved and Mark Anderson seconded approval of the Secretary's minutes of the May 14, 2015 Work Shop Meeting and the May 21, 2015 regular meeting of the Board of School Directors. Motion carried 8-0
- B. Don Reed moved and Mark Anderson seconded approval of the 2015-16 Final General Fund Budget in the amount of \$86,528,116 as presented on form PDE-2028. Motion carried 8-0
- C. Mark Anderson moved and Tony DeLeo seconded the following approval:  
BE IT RESOLVED by the Board of School Directors of the Manheim Township School District that the following taxes are hereby levied for school purposes for the school year beginning July 1, 2015, payable at the times and subject to the penalties and discounts, as provided in the Local Tax Collection Law of 1945, as amended
  - 1. A tax of 18.6409 mills on assessed value of all property taxable for school purposes in this school district. (Levied under authority of 672 of the Public School Code, as amended.)
  - 2. Motion directing the secretary to note in the minutes that the following taxes are continued under the authority of Act 511 and in each instance are reenacted without change for the 2015-2016:
    - a. A tax of .50% of Earned Income
    - b. School District share of combined Local Services Tax -\$10.00
    - c. Realty Transfer Tax – .50%
  - 3. Recommend that the District institute its property tax installment payment plan for 2015-2016 as follows:  
First payment @ one-third base rate to be paid by August 31, 2015, second payment @ one-third base rate to be paid by October 31, 2015 and third payment @ one-third base rate to be paid by December 31, 2015. Motion carried 8-0.
- D. Mark Anderson moved and Todd Heckman seconded approval of the contract with Remington, Vernick, & Beach Engineer to update the 2006 District-wide Facility Assessment Study on a time-and-material basis with a maximum cost not to exceed \$18,000. Motion carried 8-0.

**Superintendent's Report**

Mr. Nodecker stated that the following approvals have been received:

- Governor Wolf has moved to waive the Child Abuse Clearance fees for volunteers.
- Community – Moe's Fundraiser taking place Wednesday, July 15 from 5-8 PM. \$10 all you can eat. 100% of the proceeds will benefit the Manheim Township School Social Services Fund.
- Kudos to Tom Koch and the maintenance and custodian staff. The Regional custodial presentation was made at Landis Run Intermediate School.
- Spring Sports – Girls Lacrosse team had 8 players named to All-League and 2 were named to the US Lacrosse Team.
- Quiz Bowl – both teams competed in a national competition and placed within the top 100.
- Envisions made a presentation to the School District of a donation of \$40,000.

**Citizens' Comments**

Mr. Murry invited Manheim Township citizens' comment on any subject.

No Comments

**Adjournment to Executive Session**

Mark Anderson moved and Todd Heckman seconded a motion to adjourn the meeting to an Executive Session on personnel at approximately 7:30 PM .

Voice vote with all members present voting aye. Motion carried.

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Mr. Murry, President

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Jennifer R. Davidson, Secretary