



Manheim Township School District

Personnel – August 20, 2015

1. Recommend approval of the following employments, pending receipt of necessary paperwork:
 - a. Carly Byers employed as Landis Run Intermediate School administrative assistant, effective 7/29/2015. Base hourly rate - \$16.50.
 - b. JoEllen Castronova employed as a professional employee English as a Second Language teacher at Bucher Elementary, effective 8/26/2015. Bachelor's degree from Shippensburg University. Base salary rate - \$50,897 (B15-01).
 - c. Jason Coletti employed as an assistant boys basketball coach for the District, effective 8/17/2015. Supplemental contract - \$4,000.
 - d. Linda M. Delaney employed as an assistant field hockey coach for the District, effective 8/17/2015. Supplemental contract - **\$3,060**.
 - e. Kristen Y. Feaga employed as a nutritionist for the District, effective 8/24/2015. Base hourly rate - \$19.00.
 - f. Joshua J.S. Flowers employed as a special education assistant at Landis Run Intermediate School, effective 8/31/2015. Base hourly rate - \$13.00.
 - g. Matthew C. Kirchoff employed as Varsity Head Baseball Coach for the District, effective 8/17/2015. Supplemental Contract - \$4,400.
 - h. Kelly McCart employed as a professional employee art teacher at Landis Run Intermediate School, effective 8/26/2015. Master's degree from Gannon University. Base salary rate - \$53,575 (M-01).
 - i. Ingrid Mora-Smith employed as a food service - cashier at Bucher Elementary, effective 8/31/2015. Base hourly rate - \$10.00.
 - j. Michael Mullen employed as a long-term substitute 2nd grade teacher at Nitrauer Elementary, effective 8/26/2015. Bachelor's degree from Lebanon Valley College. Base salary rate - \$47,623 (B-01).
 - k. Beth Reburn employed as a long-term substitute special education teacher for the 2015/2016 school year at Schaeffer Elementary, effective 8/26/2015. Bachelor's degree from Immaculata University. Base salary rate - Approximately \$47,623 (B-01).
 - l. Emily Reinfried employed as a special education assistant at Landis Run Intermediate School, effective 8/10/2015. Base hourly rate - \$12.50.
 - m. Nicole L. Schiffhauer employed as a temporary professional English teacher at the High School, effective 8/26/2015. Bachelor's degree from University of VA Falls. Base salary rate - \$50,897 (B15-01).
 - n. Maci R. Seibel employed as a junior high assistant cross country coach, effective 8/17/2015. Supplemental contract - \$1,790.
 - o. Zachary M. Sheetz employed as a junior high boys basketball coach, effective 8/17/2015. Supplemental contract - \$2,140.
 - p. Clayton Suydam employed as a varsity assistant girls soccer coach, effective 8/17/2015. Supplemental Contract - \$2,055 (contract split).
 - q. Susan H. Valente employed as a temporary professional employee autistic support teacher at Landis Run Intermediate School, effective 8/26/2015. Bachelor's degree from West Chester University. Base salary rate - \$47,623 (B-01).
 - r. Suzanne N. Weinstein employed as a cafeteria/playground assistant at Nitrauer Elementary, effective 8/31/2015. Base hourly rate - \$9.75.



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2. Recommend approval of the following change in status:
 - a. Kevin D. Baker's transition from junior varsity boys soccer coach to varsity head boys soccer coach for the District, effective 8/17/2015. Supplemental contract - \$4,700.
 - b. Kauser B. Bhaila's transition from substitute cafeteria/playground assistant to special education assistant at Bucher Elementary, effective 8/10/2015. Base hourly rate - \$11.50.
 - c. Natasha L. Bean's transition from long-term substitute teacher to temporary professional employee English teacher at the High School, effective 8/26/2015. Base salary rate - \$50,897 (B15-01).
 - d. Jessica M. Burt's rate adjustment as a special education assistant, effective 8/10/2015. Base hourly rate - 12.85.
 - e. Jessica A. Caloviras' rate adjustment as a special education assistant, effective 8/10/2015. Base hourly rate - \$12.50.
 - f. Oliver J. Campbell's transition from long-term substitute teacher to temporary professional employee alternative education teacher at the High School, effective 8/26/2015. Base salary rate - \$50,897 (B15-01).
 - g. Kathleen C. Ciccarone's transition from long-term substitute teacher to part-time (.53) professional employee Spanish teacher at the Middle School, effective 8/26/2015. Base salary rate - $\$54,175 \times (.53) = \$28,713$ (M-02).
 - h. Andrea M. Esposito's rate adjustment as a special education assistant, effective 8/10/2015. Base hourly rate - \$13.50.
 - i. Rebecca R. Herr's rate adjustment as a special education assistant, effective 8/10/2015. Base hourly rate - \$12.50.
 - j. Jason R. Hoffman as an 11-month administrator - C & I Administrator. Eligible for Act 93 Benefits. Base salary rate - \$89,000.
 - k. Kimberly S. Kichline additional responsibilities as Reading Specialist Consultant. Supplemental Contract - \$5,000.
 - l. Elizabeth Mancini's transition from food service to special education assistant at Reidenbaugh Elementary, effective 8/31/2015. Base hourly rate - \$12.50.
 - m. Rachel E. Perez's transition from long-term substitute teacher to temporary professional employee Biology teacher at the High School, effective 8/26/2015. Base salary rate - \$47,623 (B-01).
 - n. Natalie A. Rizzo's transition from long-term substitute teacher to long-term substitute Special Education teacher for 2015/2016 school year, effective 8/26/2015. Base salary rate - \$47,623 (B-01).
 - o. Renee F. Suter as a special education assistant at the High School, effective 8/31/2015. Base hourly rate - \$13.00.
 - p. Laura S. Vaida's transition from long-term substitute teacher to professional employee 5th grade teacher at Landis Run Intermediate School, effective 8/26/2015. Base salary rate - \$58,438 (M15-05).
 - q. Lauren E. Wilttrout's transition from long-term substitute teacher to temporary professional employee 4th grade teacher at Reidenbaugh Elementary, effective 8/26/2015. Base salary rate - \$47,623 (B-01).
 - r. Rosemarie K. Zorrilla as an 11-month administrator - Foreign Language Supervisor. Eligible for Act 93 Benefits. Base salary rate - \$93,000.
3. Recommend approval of the following Leave of Absence:
 - a. Heather J. VanAulen's leave of absence, effective 7/23/2015.



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- b. Hillary B. Baker's unpaid leave of absence, effective until approximately 10/19/2015.
 - c. Mollie R. Donghia's unpaid leave of absence, effective for the 2015/2016 school year.
 - d. Susan J. Negrete's leave of absence, effective 7/20/2015 for approximately four weeks.
 - e. Tess M. Wales' leave of absence, effective approximately 8/23/2015.
4. Recommend approval of the following resignations:
- a. Heather Austin's resignation as a substitute cafeteria/playground assistant for the District, effective 7/21/2015.
 - b. Douglas C. Bailey's resignation as a physical education teacher at Bucher Elementary, effective 8/25/2015.
 - c. Amy A. Byrne's resignation as a cafeteria/playground assistant at Nitrauer Elementary and transition to substitute cafeteria/playground assistant for the District, effective 7/20/2015.
 - d. Sherri L. Carpenter's resignation as a cafeteria/playground assistant at Neff Elementary, effective 8/5/2015.
 - e. Michele L. Engroff's resignation as a cafeteria/playground assistant at Schaeffer Elementary, effective 8/10/2015.
 - f. Tyler B. Horst's resignation as Jr. High Assistant Football coach for the District, effective 7/23/2015.
 - g. Cynthia L. Jennings' resignation as cafeteria/playground assistant at Nitrauer Elementary, effective 9/9/2015.
 - h. Angelique M. Knecht's resignation as music teacher for the District, effective 8/10/2015.
 - i. Donna E. Prokay's resignation as Director of Human Resources for the District, effective 8/13/2015.
 - j. Andrew J. Raudensky's resignation as head soccer coach for the District, effective 7/22/2015.
 - k. Kathy M. Setlock's resignation as Director of Pupil Services for the District, effective 10/13/2015 - dependent upon 60-day hold or replacement.
 - l. Tara L. Sorensen's resignation as special events catering prep for the District, effective 8/2/2015.
 - m. Carrie A. Stannard's resignation as special education assistant at Nitrauer Elementary, effective 8/14/2015.
 - n. Mark E. Steinmeyer's resignation as offensive coordinator football coach for the District, effective 7/13/2015.
 - o. Rebecca Swiatek's resignation as learning support teacher at the High School, effective approximately 10/10/2015 - dependent upon 60-day hold or replacement.
 - p. Tracy L. Tabora's resignation as English as a Second Language (ESL) Instructional Assistant at the Middle School, effective 8/5/2015.
 - q. Susan M. Trunk's resignation as health room nurse assistant at Reidenbaugh Elementary, effective 8/3/2015.
 - r. Cynthia Zeyak's resignation as kindergarten instructional assistant at Schaeffer Elementary, effective 8/12/2015.
5. Recommend approval of the Fall volunteer coaches (attached):
6. Recommend approval of Fall Athletic Contracts (attached):



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