

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office
October 20, 2011
7:00 p.m.**

MINUTES

Hannah Bartges, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Hannah Bartges, Barb Carr, Susan Doub, Lynn Miller, William Murry, Don Reed, and Tom Winters. Also present were Gene Freeman, Superintendent; Tim Williams, Assistant to the Superintendent for Secondary Curriculum, Instruction and Technology; Mike Bromirski, Assistant to the Superintendent for Elementary Curriculum and Instruction; Katherine Setlock, Director of Pupil Services; Tom Koch, Plant Manager; and Kathleen Arnold, Board Secretary.

Absent: Tom O'Brien

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Pledge of Allegiance

Mrs. Bartges led the assembly in the Pledge of Allegiance.

Recognitions:

Mrs. Bartges welcomed:
A. Employee of the Month – Melissa Copeland, Middle School
B. Teacher of the Month – Jackie Druck, Bucher Elementary School

Presentations:

Mrs. Smith, Reidenbaugh principal, introduced Mrs. Wood and several elementary 5th grade students demonstrating interactive clickers. Ms. Duscha and Ms. Philips introduced a group of students to demonstrate the process they use to solve math word problems.

Roll Call Vote

Mrs. Bartges announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

Approval /Modification of Agenda

Mrs. Bartges noted that two Lancaster County Career and Technology Center individual ballots were moved to the Superintendent's Report section of the agenda.

Manheim Township Citizens' Comments

Mrs. Bartges invited citizens in the audience to comment on any item on the agenda.

There were no comments at this time.

Consent Agenda

Mr. Anderson moved and Mr. Murry seconded approval of the following consent agenda items:

- Treasurer's Report (attachment)
- Personnel Report (attachment)
- Landis Run Intermediate School Project Change Orders as listed.

Total change orders – credit (\$53,300): (attachment)

- Frey Lutz – CO#1 – upgrade 6 of 9 units to aluminum construction, increase contract by \$42,000
- Frey Lutz – CO#2 – credit for supplying 5 sets of filters instead of 11, decrease contract by (\$20,000)
- Frey Lutz – CO#3 – credit for eliminating automatic backflush system on heat exchanger, decrease contract by (\$20,000)
- Frey Lutz – CO#4 – credit for eliminating drywall & framing on AHU-1 through AHU-8, decrease contract by (\$12,000)
- Frey Lutz – CO#5 – credit for eliminating the infrared testing, decrease contract by (\$13,500)
- Frey Lutz – CO#6 – credit for eliminating duct leak testing, decrease contract by (\$13,500)
- Frey Lutz – CO#7 – credit for modifying ATC Training Requirements from 60 hour as specified to 16 hour, decrease contract by (\$3,800)
- Frey Lutz – CO#8 – credit for deleting 4 of the 8 Chiller valves decrease contract by (\$4,000)
- Frey Lutz – CO#9 – credit for stand alone controls in place of DDC control of the CUH, UH & convectors, decrease contract by (\$8,500)
- Landis Run Intermediate School Project Change Order as listed:
 - Warfel Construction Inc, Change Order #18, credit for Bond Fees charged on Warfel Change Orders 7, 8, & 1 through 16 for a credit of \$4,353 (attachment)
- A District Parameters Resolution approving Lancaster County Career and Technology (LCCTC) Financing for the improvements, renovations, modernization and upgrading of facilities at the Brownstown, Mount Joy, and Willow Street campuses of LCCTC (attachment)
- A District Resolution approving Lancaster County Career and Technology (LCCTC) purchase of 422 Beaver Valley Pike (attachment)
- The Strategic Plan Midpoint Review (attachment)
- 2011-2012 Student Assistance Program (SAP) team (attachment)
- Ratification of the decision of the Judiciary Committee in the case of a student; 2011-12.1 (no attachment)

Voice vote with all members present voting aye. Motion carried.

SUPERINTENDENT’S REPORT

Previous Minutes

Mr. Murry moved and Mr. Anderson seconded approval of the Secretary's minutes of the September 8, 2011 work session, the September 15, 2011 regular meeting, and the September 29, 2011 special meeting of the Board of School Directors (attachments)

Voice vote with all members present voting aye. Motion carried.

**Lancaster County Career
and Technology Center
(LCCTC) Parameters
Resolution on Financing**

Board members completed individual ballots signifying their yea or nay vote of a Lancaster County Career and Technology Center (LCCTC) Parameters Resolution on the LCCTC Financing for the improvements, renovations, modernization and upgrading of facilities at the Brownstown, Mount Joy, and Willow Street campuses of LCCTC. (attachment)
Individual ballots at meeting

**Lancaster County Career
and Technology Center
(LCCTC) Resolution on
Property Purchase**

Board members completed individual ballots signifying their yea or nay vote of a Lancaster County Career and Technology Center (LCCTC) Resolution on the LCCTC purchase of 422 Beaver Valley Pike. (attachment) Individual ballots at meeting

Reports Filed

Dr. Freeman stated that the following reports have been filed: (attachments)

- Graduate and Dropout ACS and LEA Profile, 2010-2011
- Final Expenditure Report, fiscal year 2010-2011, Title III
- PDE-2011 Dual Enrollment Final Expenditure Report, Fiscal Year 2010-2011
- School Lunch Claim Form, Aug. 2011
- School Lunch Claim Form, Sept. 2011

Citizens' Comments

Mrs. Bartges invited Manheim Township citizens' comment on any subject.

There were no citizen comments.

**Adjournment to Executive
Session**

Mrs. Carr moved and Mrs. Doub seconded a motion to adjourn the meeting to an Executive Session on personnel at approximately 7:58 p.m.

Voice vote with all members present voting aye. Motion carried.

Hannah J. Bartges, President

Kathleen E. Arnold, Secretary