

## **PERSONNEL – February 16, 2017 REVISED**

### **A. RETIREMENTS**

#### **Instructional**

1. Susan M. Conklin as a Math Teacher at the High School, effective the end of the 2016-2017 school year (approximately June 6, 2017). Ms. Conklin has been with the District 24.5 years.
2. Tod D. Harach as Librarian at the High School, effective the end of the 2016-2017 school year (approximately June 6, 2017). Mr. Harach has been with the District 30 years.
3. Lori Y. Shenk as a 6<sup>th</sup> grade Quest Teacher at Landis Run Intermediate School, effective the end of the 2016-2017 school year (approximately June 6, 2017). Ms. Shenk has been with the District 24 years.
4. Lisa W. Strickland as a Speech and Language Teacher at Nitrauer and Brecht Elementary, effective the end of the 2016-2017 school year (approximately June 6, 2017). Ms. Strickland has been with the District 21 years.
5. Susan M. Wheelersburg as an Art Teacher at Nitrauer and Schaeffer Elementary, effective the end of the 2016-2017 school year (approximately June 6, 2017). Ms. Wheelersburg has been with the District 17 years.

### **B. RESIGNATIONS**

It is recommended that the Board approve the following resignations:

#### **Instructional**

1. Elizabeth Essig as a 5<sup>th</sup> Grade Spanish Immersion Teacher at Landis Run Intermediate School, effective the end of the 2016-2017 school year (approximately June 6, 2017).
2. **Susan L. Morris as a 6<sup>th</sup> Grade Teacher at Landis Run Intermediate School, effective March 3, 2017.**

#### **Ratify**

1. Mary Beth Laub as a 3<sup>rd</sup> Grade Teacher at Neff Elementary, effective February 6, 2017.

### **Non-Instructional**

1. Anya Karlesky as Special Education Assistant at Bucher Elementary, effective March 10, 2017.

### **Ratify**

1. Erika Schlager as an Assistant Girls Volleyball Coach for the District, effective February 2, 2017.
2. William Ziegler as an Assistant Varsity Track Coach for the District, effective February 9, 2017.
3. **Andrew Wagner as a Special Education Assistant at Brecht Elementary, effective February 14, 2017.**
4. **Markeda Williams as a Food Service Site Leader I at Bucher Elementary, effective February 27, 2017**

### **C. APPOINTMENTS**

It is recommended the Board approve the following appointments, subject to pre-employment requirements and applicable clearance paperwork:

### **Instructional**

1. **Donna Robbins as Chief Operating Officer for the District, effective March 27, 2017, at the annual salary of \$141,000. Ms. Robbins is replacing Mr. Joe Kurjiaka.**

### **Ratify**

1. Liza Jacoby as a Long-term Substitute Certified Nurse, for approximately 57 days at the annual salary of \$293.14 (M-01) per day not to exceed \$16,709, effective February 6, 2017, present placement at Neff and Reidenbaugh Elementary. Ms. Jacoby is filling in for Trisha Murphy who is on a leave of absence.
2. Jessica Hartzell as a Mentor for Stephanie Balak at Nitrauer Elementary, effective January 23, 2017 through the remainder of the 2016-2017 school year, at the supplemental rate of \$213.90.

### **Non-Instructional**

1. Garrett Woznicki as an Assistant Varsity/Junior Varsity Head Softball Coach for the

District, at the supplemental rate of \$2,500, effective March 6, 2017. Mr. Woznicki is filling a new position.

2. Brian Smoker as an Assistant Junior High Track Coach for the District, at the supplemental rate of \$2,432, effective March 6, 2017. Mr. Smoker is replacing Gail Palovcsik who vacated the position.
3. David Farina as an Assistant Junior High Track Coach for the District, at the supplemental rate of \$2,432, effective March 6, 2017. Mr. Farina is replacing Robin Shugarts who resigned.
4. Charlene Smith as an Assistant Varsity Track Coach for the District, at the supplemental rate of \$4,235, effective March 6, 2017. Ms. Smith is replacing William Ziegler who resigned.

#### Ratify

1. Andres Rivera as Full-time Custodian, at the rate of \$11.74 per hour +\$.25 shift differential, at the High School, effective February 13, 2017. Mr. Rivera is replacing Parmila Gurung who resigned.
2. Kathryn Maurer as a Part-time Special Education Assistant – Autistic Support, at the rate of \$11.50 per hour, at Bucher Elementary, effective February 13, 2017. Ms. Maurer is filling a new position due to enrollment.

#### **D. CHANGE OF STATUS/TRANSFERS/RATE CHANGES**

It is recommended the Board approve the following Change of Status/Transfer/Rate Change requests:

##### **Instructional**

##### **Status Change**

1. **Tony Aldinger from Director of Community Outreach to Director of Instructional Technology, effective February 17, 2017. Mr. Adlinger is replacing Jill Greiner who retired in June, 2012 as the Coordinator of Instructional Technology.**

##### **Non - Instructional**

##### **Status Change**

##### **Ratify**

1. Alyssa Brubaker from part-time Cashier I to Part-time Head Cook at the High School, at the rate of \$13.48 per hour, effective January 30, 2017. Ms. Brubaker is replacing Retalyn Crozier who transitioned to Landis Run.

#### **E. LEAVE OF ABSENCE**

It is recommended the Board approve the following Leave of Absence requests:

##### **Instructional**

1. Amanda Elslager is requesting a maternity leave of absence beginning (approximately) March 28, 2017, and continuing through (approximately) the end of the 2016-2017 school year (9 weeks).

##### **Ratify**

1. Heidi Marshall is requesting a leave of absence beginning January 25, 2017, and continuing through March 12, 2017 (7 weeks).
2. Barbara Walker is requesting an intermittent leave of absence beginning January 25, 2017, and continuing through the 2016-2017 school year.
3. Juliana Sergovic is requesting a leave of absence beginning January 17, 2017, and continuing through January 30, 2017 (2 weeks). She will return part-time beginning January 30, 2017; she will return to full-time employment beginning February 6, 2017.
4. Kathleen Corcoran is requesting an extension to a leave of absence originally approved from January 3, 2017, and continuing through February 12, 2017; to January 3, 2017, and continuing through March 8, 2017 (9 weeks).
5. Tod Harach is requesting a leave of absence beginning January 3, 2017, and continuing through January 12, 2017 (two weeks).
6. **David Ammon is requesting a leave of absence beginning January 11, 2017, and continuing through January 23, 2017.**

##### **Non - Instructional**

1. Thomas Badorf is requesting a leave of absence beginning March 1, 2017, and continuing through April 11, 2017 (6 weeks).

##### **Ratify**

1. **Christine Powers is requesting a leave of absence beginning February 16, 2017, and**

**continuing through March 1, 2017 (2 weeks).**

**F. LEAVE WITHOUT PAY**

1. Eileen Stevens is requesting an unpaid leave of absence for Friday, February 24, 2017. Ms. Stevens has exhausted her personal leave days for the 2016-2017 school year.
2. Shaina Smolowe is requesting for an unpaid leave of absence for Tuesday, February 28, 2017. Ms. Smolowe has exhausted her personal leave days for the 2016-2017 school year.

**Ratify**

1. Christopher McCarthy at the High School is requesting an unpaid leave of absence for Tuesday, January 24, 2017. He has exceeded his amount of personal days for the 2016-2017 school year.

**G. TENURE CONTRACTS – MID YEAR**

1. Elizabeth Ziegler – High School
2. Erin O'Donnell – Neff Elementary
3. Samantha Pittman – High School