

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

District Office

June 15, 2017

7:00 p.m.

MINUTES

Mark Anderson, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Tony DeLeo, Nathan Geesey, Steve Grosh, Mike Lynch, Bill Murry, Nikki Rivera, and Jon Sensenig.. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Laura Heikkinen, Director of Business Operations; Katherine Heintzleman, Director of Human Resources; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absent: Grace Strittmatter, School Board Member

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Pledge of Allegiance

Mr. Anderson led the assembly in the Pledge of Allegiance.

Announcements

- There was an Executive Session held before this evening's Board Meeting to discuss personnel.
- On June 19th at Meyer Auditorium in Millersville University will be a School Budgeting & Finance Community Forum at 6:30 PM

Presentations:

- Middle School Project Update – Crabtree, Rohrbaugh & Associates
- Landis Run Minutes Schedule was reviewed by Mr. Gillis. Start time for students will be moved from 8:00 AM to 8:05 AM with end time for students moving from 3:10 PM to 3:15 PM.

Roll Call Vote

Mr. Anderson announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

Approval/Modification of Agenda

Mr. Anderson asked if there were any agenda items that should be removed from the consent portion of the agenda.

Mr. Grosh asked to pull ITEM B and ITEM K
Mrs. Rivera asked to pull ITEM A

On motion by Mr. Grosh and seconded by Mr. Murry the agenda is approved 8-0.

**Manheim Township
Citizens' Comments
Consent Agenda**

Mr. Anderson invited citizens in the audience to comment on any item on the agenda.

Mr. Anderson moved for the approval of the following consent agenda items on motion by Mr. Murry and seconded by Mr. Geesey approved 8-0:

- A. Treasurer's Report - ITEM PULLED
- B. Personnel Report - ITEM PULLED

- C. Approve the Resolution for Commitment of Fund Balance
- D. Approve authorizing the Director of Business Operations to make necessary Budget Transfers for the 2016-17 School Year after June 30, 2017
- E. Approval of Financial Institutions for investment transactions during the 2017-18 School Year
- F. Approve authorizing the Director of Business Operations to pay appropriate bills as submitted for June and July 2017
- G. Approve participation in cooperative purchasing arrangements as listed.
- H. Approve transfer of \$500,000 to the Capital Reserve Fund
- I. Approval of Facilities Management eXpress, LLC (FMX) software contract
- J. Approve Orthopedic Associates of Lancaster, LTD contract for the period of 08.01.2017 through 06/30/2022
- K. Award the High School Stadium Synthetic Turf Replacement Contract to Sprinturf; the firm with the low quote meeting specifications in the amount of \$679,000.00 – ITEM PULLED
- L. Approve Substitute Teacher Services (STS) contract for the period 07/01/2017 – 06/30/2019
- M. Approval for Administration to hire staff members necessary to begin the 2017-18 school year, with the understanding that the Board has final approval of all hirings
- N. Approve a stipend to provide fitness center coordinators to monitor the Human Performance Center and Fitness Room throughout the year
- O. Approve a stipend to provide a Fitness Center Strength and Conditioning Coach to monitor the Human Performance Center, Fitness Room, and other training areas throughout the year
- P. Approval of Lifeguard Management Agreement with LifeAquatic H2o, LLC for the 2017-18 School Year and 2017 Summer School
- Q. Approval of policy for Student Accident Medical Insurance, All-Sports Coverage and Extra-curricular Activities Insurance for the 2017-18 School Year with Axis Insurance Company, through American Management Advisors, Inc. at a cost of \$12,890
- R. Second reading and adoption of the following policy:
 - Policy 237 – Electronic Devices – Pupils
 - Policy 004 – Memberships
 - Policy 006 - Meetings
- S. First Reading and approval of the following school board policy for final approval and adoption in August:
 - Policy 246 – School Wellness

Voice vote with all members present voting aye. 8-0. Motion carried.

Superintendent's Report On motion by Mr. Grosh and seconded by Mr. Anderson to approve the Treasurer's Report. Motion passes 8-0. Mrs. Rivera commented regarding the Cyber Charter School contribution.

On motion by Mr. Grosh and seconded by Mr. Murry to approve the Personnel Report exception of item F5. Due to this item being a personnel item, there will be no discussion. Motion passes 8-0.

On motion by Mr. Grosh and seconded by Mr. Anderson to deny item F5 under Leave Without Pay in the Personnel Report. Due to this item being a personnel item, there will be no discussion. Motion passes 8-0.

On motion by Mr. Grosh and seconded by Mr. Murry to award the High School Stadium Synthetic Turf Replacement Contract to Sprinturf; the firm with the low quote meeting specifications in the amount of \$679,000. The motion carries 8-0.

Dr. Felty spoke regarding graduation last week. IU13 School to Work Ceremony and Lancaster County Academy graduations were attended by Dr. Felty. Summer lunch program (Monday June 19th) will start at Bucher, Neff and the Middle School. No restrictions. Lunch is free available Monday through Thursday from 11AM-1 PM. Information is posted on our website. Summer Professional Development for staff has begun. Enrollment for 2017-18 school year is well underway.

**Other Recommended
Actions**

Mr. Grosh moved and Mr. Murry seconded approval of the Secretary's minutes of the May 11, 2017 Board Work Session and the regular meeting of the Board of School Directors on May 18, 2017. Motion passes 8-0.

Mr. Grosh moved and Mr. Murry seconded approval of the 2017-18 Final General Fund Budget in the amount of \$96,151,927 as presented on form PDE-2028. Motion passes 7-1 with Mr. Lynch voting no.

On motion by Mr. Anderson and seconded by Mr. Grosh BE IT RESOLVED by the Board of School Directors of the Manheim Township School District that the following taxes are hereby levied for school purposes for the school year beginning July 1, 2017, payable at the times and subject to the penalties and discounts, as provided in the Local Tax Collection Law of 1945, as amended:

1. A tax 19.4128 mills on assessed value of all property taxable for school purposes in this school district. (Levied under authority of 672 of the Public School Code, as amended.)
2. Motion directing the secretary to note in the minutes that the following taxes are continued under the authority of Act 511 and in each instance are reenacted without change for 2017-18:
 - a. A tax of .50% of Earned Income
 - b. School District share of combined Local Services Tax - \$10.00
 - c. Realty Transfer Tax - .50%
3. Recommend that the District institute its property tax installment payment plan for 2017-18 as follows:

First payment @ one-third base rate to be paid by August 31, 2017, second payment @ one-third base rate to be paid by October 31, 2017, and third payment @ one-third base rate to be paid by January 2, 2018

Motion passes 8-0.

On motion by Mr. Grosh and seconded Mr. Geesey by the adoption of the Resolution Implementing Homestead and Farmstead Exclusions for the 2017-18 Fiscal Year as required under the Taxpayer Relief Act. Motion passes 8-0.

On motion by Mr. Grosh and seconded by Mr. Geesey to approve a declaration that the District Superintendent and Assistant District Superintendent have met and agreed upon objective performance standards established pursuant to the Public School Code. Motion passes 8-0.

On motion by Mr. Murry and seconded by Mr. Grosh to establish the annual salary of the District Superintendent for the 2017-18 school year as set forth in her employment agreement. Motion passes 8-0.

New Business

No new business

Board Member Reports

- Student Representatives – Ben Bryce thanked the Board and the District for his experiences and education here at Manheim Township.
- IU13 – meeting being held out of order and will be held next week.
- Manheim Township Commissioners Meeting – Fruitville Pike hotel has been approved across from Belmont.
- Lancaster County Academy – June 10th was graduation at Conestoga Valley High School; effective June 29th Dr. Peter Aiken will be the new Superintendent of Record. A new Program Director, Emily Fields, begins July 1, 2017.
- LCCTC – Willow Street Campus on May 25th had 12 students in Skills Nationals in Kentucky; Dental Assistant program had 33 students graduate; opportunity to have dental work done at the CTC in conjunction with LGH dental residency program; Tiny House completed and is \$51,000.
- Envisions – Mrs. Strittmatter is not in attendance
- PSBA – PSERS undecided
- Manheim Township Education Foundation – 13 projects that grants were distributed at a total of \$101,849. Derby Day was a success and one sponsor is providing \$75,000 to MTEF; former board member Mike Winters will be joining the board.
- Manheim Township Parks & Recreation – unable to attend due to graduation.

- Mrs. Rivera – Middle School summer tours are on the website; graduation was incredible.
- Mr. Murry – enjoyed graduation and looks forward to it every year
- Mr. Grosh – thanks to Dr. Felty and staff for a terrific year

Citizens' Comments

Mr. Anderson invited Manheim Township citizens' comment on any subject.

- Virginia Young spoke regarding the font size of presentations

Adjournment

Mr. Murry moved and Mr. Sensenig seconded a motion to adjourn the meeting at approximately 8:20 pm.

Voice vote with all members present voting aye. Motion carried.

Mark Anderson, President

Jennifer R. Davidson, Secretary