

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office  
September 21, 2017  
7:00 p.m.**

**MINUTES**

Mark Anderson, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:02 p.m. School directors present were Mark Anderson, Tony DeLeo, Nathan Geesey, Steve Grosh, Mike Lynch, Bill Murry, Nikki Rivera, Jon Sensenig and Grace Strittmatter. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Katherine Heintzleman, Director of Human Resources; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absent: Donna Robbins, Chief Operating Officer

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

**Pledge of Allegiance**

Mr. Anderson led the assembly in the Pledge of Allegiance.

**Announcements**

- This meeting is being audio recorded for the sole person of transcribing meeting minutes.
- There was an Executive Session held before this evening's Board Meeting on a personnel matter. There has been discussion about what constitutes an Executive Session. It will be placed on our website what constitutes an Executive Session.
- Thank you to everyone involved in the Collective Bargaining Agreement team (Mr. Murry, Mr. Anderson, Mr. Grosh, Ms. Heintzleman, Ms. Robbins, Dr. Reimann).
- Discussion in August about the solicitor RFP process. A team of Administrators and School Board Members which will consist of Mr. Anderson, Mr. Grosh, Mr. Geesey, Ms. Rivera, Dr. Felty, Dr. Reimann, Ms. Robbins, Ms. Heintzleman, Ms. Lefever. In the process of finalizing criteria. Dr. Felty will be in contact with the next steps.

**Presentations:**

- Mr. Rilatt presented the High School Employee of the Month – Wendy Pfautz, High School Alternative Education Aide
- Dr. Felty presented the Superintendent Goals for 2017-18

**Roll Call Vote**

Mr. Anderson announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

**Approval/Modification of Agenda**

Mr. Anderson asked if there were any agenda items that should be removed from the consent portion of the agenda.

Mr. Geesey asked that Item K be pulled.

On motion by Mr. Murry and seconded by Mr. Grosh the agenda is approved 9-0.

**Manheim Township Citizens' Comments**

Mr. Anderson invited citizens in the audience to comment on any item on the agenda.

**Consent Agenda**

There were no comments.

Mr. Anderson moved for the approval of the following consent agenda items on motion by Mr. Murry and seconded by Mr. Sensenig the board approved 9-0:

- A. Treasurer's Report
- B. Personnel Report
- C. Approve entering into an agreement with the Lancaster-Lebanon Intermediate Unit 13 for Title I services to be provided by the IU13 to applicable nonpublic schools under Manheim Township School District's Title I Federal Program during the 2017-18 school year
- D. Approve the list of drivers for the 2017-18 school year
- E. Request permission to join the IU13 Safety and Security Cohort
- F. Approval of Frontline Recruitment and Hiring, and Time and Attendance Software
- G. Recommend approval of the Sponsorship Agreement with Simeral Construction Company
- H. Recommend approval of the Agreement of Cooperation for Recreation in Manheim Township
- I. Recommend approval of two (2) additional student slots at Lancaster County Academy for the 2017-18 school year
- J. Approval to appoint the Communication Specialist as Manheim Township Assistant Board Secretary, effective immediately for a three-year term ending June 30, 2020. There is no compensation for this position.
- K. Approve the Chief Operating Officer as the Tax Collector for the Manheim Township School District, effective immediately through June 30, 2018. ITEM PULLED
- L. Approve the Chief Operating Officer as the Board Treasurer for the Manheim Township School District, effective immediately through June 30, 2018.

Voice vote with all members present voting aye. Motion carried.

**Item Pulled for Consideration**

- Item Pulled – Approve the Chief Operating Officer as the Tax Collector for the Manheim Township School District, effective immediately through June 30, 2018. Discussion regarding concerns that were raised last week. Dr. Felty explained that someone from the district may be appointed as the tax collector. It is understood that every district in Lancaster County collects their own taxes and just oversees the process, they do not actually collect the taxes. This is a formal role required by the state. On motion by Mr. DeLeo and seconded by Mr. Geesey, the board approves the item 9-0.

**Superintendent's Report**

- School year is off to a great start.
- This month Dr. Felty visited Brecht and Nitrauer Elementary Schools. She shared an experience that she had with students in the garden.
- The district appreciated the collaboration with the staff, Administrators and School Board regarding the approval of the Collective Bargaining Agreement. It is nice to start the school year in a positive way.

**Other Recommended Actions**

- Mrs. Rivera spoke regarding recommendations for PSBA slate of candidates and provided some detail on each candidate.
- Mr. Grosh moved and Mr. Murry seconded approval of the Secretary's minutes of the August 10, 2017 Board Work Session and the regular meeting of the Board of School Directors on August 17, 2017. Motion passes 8-0.
- Recommend approval of the slate of officers for the Pennsylvania School Board Association. The Board is recommending David Hutchinson as President Elect (vote of 7-2); Gary Michael Smedley as Vice President (vote of 7-2); Michael Gossert as Treasurer (vote of 9-0); Michael Faccinetto as PSBA Insurance Trust Board (vote of 7-2)

**New Business**

No new business

Mrs. Rivera asked for clarification of the destroying of the meeting tapes.  
Mr. Anderson is going to ask for a recommendation from the Administration in consultation with the district solicitor.

**Board Member Reports**

- Student Representatives – High School is planning Homecoming festivities; iPad rollout takes effect next week; Backpacks for Hope campaign is in full swing. Backpacks are being sent to Hurricane Relief areas; Football team takes on Hempfield tomorrow; thank you to the School Board and Administration for passing the electronic policy.
- IU13 – IU13 in Lebanon is in a needs and feasibility assessment. There is discussion about renovations or a new build. The IU is running in to space constraints and is not ADA compliant; Book a Million located at Park City is the leading Lancaster County Bookstore to donate books and they have chosen the IU as their donating facility; Board is invited to 3 different evenings with the 22 districts regarding negotiations procedures. The dates are October 30, January 24, March 29<sup>th</sup> at 6PM at the IU13 on New Holland Pike. Mrs. Rivera can RSVP on your behalf; Reinventing Learning is April 11, 2018 with Pedro Rivera, Education Secretary being the keynote speaker.
- Manheim Township Commissioners – continuous residential building which will impact enrollment.
- Lancaster County Academy – thank you for the approval of two additional slots; next meeting is October 25<sup>th</sup>.
- LCCTC – Tech update was distributed; LCCTC was ranked in Forbes; Board Member Recognition is on September 28<sup>th</sup>.
- Envisions – Bucher and LRIS had a successful site visit with no findings; 278 children enrolled this school year; open enrollment since March with 43% enrolling in August; training in health and safety; autism training is also underway.
- PSBA – annual conference in October
- Manheim Township Education Foundation – grant applications deadline is October 11; spring deadline is April 11<sup>th</sup>; alumni association has reunions scheduled with the youngest being 1997 and the oldest being 1943; community partners are working on selling banners; 5K run coming up; meeting is next Tuesday.
- Manheim Township Parks & Recreation – thank you for approving the agreement between Township and School District; Commissioners will be voting on the 25<sup>th</sup> for the agreement.

**Citizens' Comments**

- Leo Rosenberger spoke regarding the taping of the meeting minutes; commitment to transparency.
- Janet Carroll spoke regarding the tour times.
- Joanne Hentz spoke regarding transparency

**Adjournment to an Executive Session**

Mr. Murry moved and Mr. Grosh seconded a motion to adjourn the meeting at approximately 8:22 pm.

Voice vote with all members present voting aye. Motion carried.

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Mark Anderson, President

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Jennifer R. Davidson, Secretary