

MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING

District Office
November 20, 2008
7:30 p.m.

M I N U T E S

Hannah Bartges, President, called the November 20, 2008 regular meeting to order at 7:30 p.m. School directors present were Mark Anderson, Hannah Bartges, Sam Dodson, Susan Doub, Rick Kerper, William Murry, Tom O'Brien, Don Reed and Beth Ross. Also present were Gene Freeman, Superintendent; John Riegel, Assistant Superintendent; Joe Kurjiaka, Director of Operations and Planning; Tim Williams, Director of Curriculum and Instruction; Debra Hartline, Director of Pupil Services; Tom Koch, Plant Services; and Kathleen Arnold, Board Secretary.

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Pledge of Allegiance	Boy Scout Ben Ross led the assembly in the Pledge of Allegiance.
Presentation:	Mr. Tony Aldinger, Principal, and Kathryn Maurer, Reading Specialist, of Schaeffer Elementary School reported on the Schaeffer Family Literacy Night. Several parents spoke about the strategies they learned at Literacy Night to help their students to become better readers.
Recognition:	Ms. Juliet Ashton introduced Kim Rohrer, a paraprofessional at the Middle School, as Employee of the Month for October 2008. Mr. Mike Bromirski introduced Kim Kichline, a Reading Specialist, Department Chair and Team Leader at Reidenbaugh Elementary, as Teacher of the Month for October 2008.
Presentations:	Ms. Jill Greiner, JoElle Daveler and Jane Glass spoke about Turn It In (Plagiarism Education and Prevention Program). Mr. Brian Ellis, reported on the Pennsylvania Value-Added Assessment System (PVAAS)
Roll Call Vote	Mrs. Bartges announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
Approval /Modification of Agenda	Mrs. Bartges asked if there were any agenda items that should be removed from the consent portion of the agenda. Mrs. Doub removed item I, awarding bids for the Bucher Renovation. A gentleman in the audience removed item C, awarding bids for the high school landscape buffer. Both items will be moved to the Superintendent's Report section of the agenda.
Manheim Township Citizens' Comments	Mrs. Bartges invited citizens in the audience to comment on any item on the agenda. Mr. Milt Drennen, 206 Haverhill Road, spoke on behalf of the homeowners on Haverhill Road who border the high school's parking lot. 30 years ago those homeowners were offered and accepted a landscape

Consent Agenda

plan that included 100 pine trees approximately 6 – 8 feet tall. He and other homeowners feel the current, revised landscape buffer proposal, 140 trees that are 5-foot tall, are not an adequate buffer and were not what had been discussed this summer. He asked that the Board reconsider the landscape plan to provide a better buffer for these 6 homes.

Bernice Ahlstrom, 402 Haverhill Road, said without the buffer of the trees the hill behind her house creates a wind tunnel. She said she did not want trees that will be dropping leaves to blow onto her property, but rather wanted 8-10 foot evergreen trees to buffer the wind. She said she has lost several trees on her property because of the wind tunnel effect.

Mr. O'Brien moved and Mr. Murry seconded approval of the following consent agenda items:

- A. Treasurer's Report ([attachment](#))
- B. Personnel Report ([cover](#))([personnel](#)) ([athletic salaries](#)) ([club salaries](#)) ([volunteers](#))
- C. Recommend approval to award low bids meeting specifications for the High School TV Studio to TEL Systems, Ann Arbor MI, at a cost of \$139,970.00 ([attachment](#))
- D. Recommend approval of High School Change Orders ([attachment](#))
 - Lobar CO #29A: rock and asbestos debris removal in the amount of \$252,467.01
 - Gooseworks, Inc. CO #5E: labor, material & equipment to complete stage additions in the amount of \$5,123.40
- E. Recommend approval of the second reading and adoption of new/revised School Board policies:
 - #108 Adoption of Textbooks, Programs, and Core Trade Books ([108](#))
 - #504 Employment of Certified Employees ([504](#))
 - #505 Employment of Substitute and Short-Term Employees ([505](#))
 - #524 Personnel Files ([524](#))
- F. Recommend approval of the 2009 Lancaster County Tax Collection Bureau Budget ([attachment](#))
- G. Ratification of the decision of the Judiciary Committee in the case of a student violation of School Board Policy #248 Unlawful Harassment ([cover](#))

Voice vote with all members present voting aye. Motion carried.

SUPERINTENDENT'S REPORT

High School Landscape Buffer

Mr. Dodson moved and Mrs. Ross seconded approval to award low bids meeting specifications for the revised High School Landscape Buffer to Meridian Land Service at a cost of \$27,515.56 ([attachment](#))

Tom Koch said the primary difference in the revised landscape plan is to reduce the size of the trees from 8 - 10 foot trees to 6 - 8 foot trees. A 6 - 8 foot tree will take about 5 years to reach a height of 8 to 10 foot. The low bid for the revised landscape plan was approximately \$27,000.

Voice vote with 7 members present voting aye. Mr. O'Brien and Mrs. Doub voted nay. Motion carried.

Mrs. Ross moved and Mr. Murry seconded approval to award low bids meeting specifications for the Bucher Elementary School renovation project, pending approval of PlanCon Part G from the Department of Education, as follows:

General Contractor – Miller Brothers - \$11,008,000.00 with the following alternates:

Alt. GC-1 \$55,000.

Alt. GC-4 \$15,000.

Alt. GC-10 \$13,200.

Alt. GC-11 \$15,000.

Alt. GC-14 (\$50,000)

Alt. GC-16 \$1,700.

Total General Contract \$11,057,900.00

Electrical Contractor – Eastern Shore

\$2,100,000.00 with the following alternates:

Alt. E3C - \$6,000.

Alt. E4 - \$0.00

Total Electric \$2,106,000.00

Data Contractor – Morocco Electric, Inc

\$623,359.00 with the following alternates:

Alt. D1 \$2,720.00

Alt. D3 \$0.00

Total Data \$626,079.00

Plumbing Contractor – Vision Mechanical

\$1,448,000.00 with the following alternate:

Alt. P2 \$0.00

Total Plumbing \$1,448,000.00

Mechanical Contractor – Frey Lutz

\$4,575,000.00 with the following alternates:

Alt. H3 \$0.00

Alt. HS (\$5,000.00)

Total Mechanical \$4,570,000.00

Total Base Bid Costs \$19,754,359.00

Total Alternate Costs \$53,620.00

Net Cost at this time \$19,807,979.00

Voice vote with all members present voting aye. Motion carried.

Resolution for the Bucher
Elementary School
Renovation Financing

Mr. O'Brien moved and Mr. Anderson seconded approval of a Resolution for the Bucher Elementary School renovation financing plan. The Resolution calls for the issuance of General Obligation Bonds, Series of 2008, in the amount of \$12,689,336.40. (attachment)

Previous Minutes

Voice vote with all members present voting aye. Motion carried.

Mr. O'Brien moved and Dr. Kerper seconded approval of the Secretary's minutes of the October 9, 2008 work session and the October 16, 2008 regular meeting of the Board of School Directors.
(attachment)

Voice vote with all members present voting aye. Motion carried.

First Reading of the
2009/2010 New Course
Proposals

First Reading of the 2009/2010 New Course Proposals for the High School (attachments):

Math

- Course Deletions:
 - Introduction to Computer Science
 - AP Computer Science AB
 - Phased deletion of Integrated Strand
- Changes:
 - Algebra 1, Geometry and Algebra 2 to semester courses
 - Pre-Algebra to semester supplemental course
 - Survey of Mathematics to semester virditional course
 - Redefining students who take Trig. and Stats.
 - Theoretical Algebra 2 (9) – combined w/ Theo. Algebra 2
 - Theoretical Geometry (10) – combined with Theo. Geometry

Science

- New:
 - Anatomy/Physiology
 - Honors Physical Science to be offered as summer elective
- Changes:
 - Planned sequence of science course for graduation
- Deletions:
 - Practical Earth Science
 - Practical Biology

Technology Education

- New:
 - Aerospace Engineering
 - Biotechnical Engineering
 - Independent Technology Project (replaces Architectural Drawing 3 & 4)

World Language

- New:
 - Chinese III

Social Studies

- New:
 - Ancient World History

First reading of new/revised School Board Policies	<p>First reading of new/revised School Board Policies:</p> <p>A. #701.1 Naming of Facilities (701.1)</p> <p>B. #800 Records Management (800)</p> <p>C. #801 Public Records (801)</p> <p>D. #252 Bullying/Cyber Bullying (252)</p>
Approvals Received	<p>Dr. Freeman stated that the following approvals have been received: (attachments)</p> <ul style="list-style-type: none"> • PDE 4085 Request for Section 1504 (Act 80) Exception, 2008-2009
Reports Filed	<p>Dr. Freeman stated that the following reports have been filed: (attachments)</p> <ul style="list-style-type: none"> • PDE 2011 Final Expenditure Report for Dual Enrollment Program Funds, 2007-2008 • PDE 2030 Reconciliation of Cash on Hand Quarterly Report, Title I, 2008-2009 • PDE 2030 Reconciliation of Cash on Hand Quarterly Report, Title II, 2008-2009 • PDE 2030 Reconciliation of Cash on Hand Quarterly Report, Title III, 2008-2009 • PDE 2030 Reconciliation of Cash on Hand Quarterly Report, Drug Free School, 2008-2009 • PDE 2071 Application for Reimbursement for School Construction Project, 04-2706 • PDE 2071 Application for Reimbursement for School Construction Project, 03-1270 • PDE 2071 Application for Reimbursement for School Construction Project, 01-1270 • PDE 3537 Division of Federal Programs Comparability Assurances, 2008-2009 • PDE 4085 Request for Section 1504 (Act 80) Exception, 2008-2009 • Certification of Intent to Provide Pupil Transportation Services, 2008-2009 School Year • Child Nutrition Financial Report, July 1, 2007 – June 30, 2008 • Monthly Claim form for Reimbursement, Sept. 2008
Citizens' Comments	<p>Mrs. Bartges invited Manheim Township citizens' comment on any item.</p> <p>There were no citizen comments.</p>
Adjournment	<p>Mr. O'Brien moved and Mr. Dodson seconded a motion to adjourn the meeting at approximately 9:08 p.m.</p> <p>Voice vote with all members present voting aye. Motion carried.</p>

Hannah J. Bartges, President

Kathleen E. Arnold, Secretary

