

**Manheim Township School District
School Board of Directors
Work Session
December 4, 2017
7:00 p.m.
Schaeffer Elementary Gymnasium**

Our Mission: Nurture and Challenge for Success

AGENDA

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|------|---|------------------------------|--|
| 7:00 | 1. Call to order | | School Board
President |
| | 2. Announcements: | | |
| | 3. Schaeffer Elementary Student Presentation | Presentation
Only | Mr. Zander,
Schaeffer
Elementary
Principal |
| | 4. Schaeffer Employee of the Month – Ms. Lonna Hoffman, Library Assistant | Presentation
Only | Mr. Zander |
| | 5. Middle School Project Update | Presentation
Only | Mr. Colestock,
Crabtree &
Rohrbaugh |
| | 6. December Bus Driver Updates (cover) | Information
Only | Dr. Felty,
Superintendent;
Ms. Oberle,
Transportation &
Safety Coordinator |
| | 7. Approve the acceptance of the 2016-2017 audited financial statements (cover) | ACTION
12.14.2017 | Ms. Robbins, Chief
Operating Officer |
| | 8. Approval of Pennsylvania School Boards Association (PSBA) Administrative and Support Staff Compensation Study – salary analysis and job description analysis (cover) (proposal) | ACTION
12.14.2017 | Ms. Heintzelman,
Director, Human
Resources |
| | 9. Approval of the first reading of the following policies, for second reading and final approval in January, 2018: | ACTION
12.14.2017 | Dr. Felty |
| | <ul style="list-style-type: none"> • Policy no.002 – Authority and Powers (cover) (policy) • Policy no.003 – Functions (cover) (policy) • Policy no.004 – Membership (cover) (policy) • Policy no.006.1 – Teleconferencing (cover) (policy) | | |
| | 10. Manheim Township citizens' comments:
<i>The purpose of public comment during a board meeting is for members of our community to present issues that concern or interest them to the school board in a public forum. We acknowledge and appreciate the importance of involving our</i> | | |

community during board meetings and welcome your valuable input. In order to provide those individuals who desire to make a public comment a full and equal opportunity to do so, the board limits all comments by each person to five (5) minutes. Please be advised that as a general rule, the board will not respond to any public comment or engage in any discussion at that time. If you would like a follow-up to a question you have, we strongly encourage you to submit the question in writing to the Board Secretary at jrd@mtwp.net. Should you have any questions related to this procedure, please do not hesitate to ask. (School Board Policy #903 states that, "Each statement made by a participant shall be limited to five minutes duration. No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard, and the portion of the meeting during which participation of the public is invited to speak shall be limited to thirty minutes")

11. **Adjournment**