

**Manheim Township School District  
Board of School Directors  
December 14, 2017  
7:00 PM  
District Office**

*Our Mission: Nurture and Challenge for Success.*

**AGENDA**

- This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.

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|------|---|---|
| 7:00 | I. Call to Order  | <i>Mrs. Rivera – Board<br/>President</i>            |
|      | II. Pledge of Allegiance  | <i>Mrs. Rivera</i>                                  |
|      | III. Announcements  | <i>Mrs. Rivera</i>                                  |
|      | IV. Presentations and Information <ul style="list-style-type: none"><li>• Fall Sports Wrap-Up</li></ul>   | <i>Mr. Roger Czerwinski –<br/>Athletic Director</i> |
|      | V. Roll call vote: Unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.  | <i>Mrs. Rivera<br/>Information</i>                  |
|      | VI. Recommend approval of Agenda Modification/Agenda<br><i>Items listed under the Consent Agenda section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Items removed from the Consent Agenda will be moved to agenda section ‘Items Pulled for Consideration’..</i> | <i>Mrs. Rivera<br/>Action</i>                       |
|      | VII. Manheim Township citizens’ comments on consent agenda items<br><i>(School Board Policy #903 states that, “Each statement made by a participant shall be limited to five minutes duration. No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard”).</i>  | <i>Mrs. Rivera</i>                                  |
|      | VIII. Consent Agenda  | <i>Mrs. Rivera<br/>Action</i>                       |
|      | A. Recommend approval of the Treasurer's Report ( <a href="#">attachment</a> )  |   |
|      | B. Recommend approval of the Personnel Report ( <a href="#">cover</a> ) ( <a href="#">personnel</a> )   |   |
|      | C. Approve the acceptance of the 2016-17 audited financial statements ( <a href="#">cover</a> )   |   |
|      | D. Approval of Pennsylvania School Boards Association (PSBA) Administrative and Support Staff Compensation Study – salary analysis and job description analysis ( <a href="#">cover</a> ) ( <a href="#">proposal</a> )  |   |
|      | E. Approval of the first reading of the following policies for second reading and approval in January 2018<br>Policy no.002 – Authority and Powers ( <a href="#">cover</a> ) ( <a href="#">policy</a> )   |   |

- Policy no. 003 – Functions ([cover](#)) ([policy](#))
- Policy no. 004 – Membership ([cover](#)) ([policy](#))
- Policy no. 006.1 – Teleconferencing ([cover](#)) ([policy](#))

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|-------|--|---|
| IX.   | Items Pulled for Consideration   | <b>Mrs. Rivera</b>  |
| X.    | Superintendent Report  | <b>Dr. Felty<br/>Information</b>  |
| XI.   | Other Recommended Actions  |   |
|       | <ul style="list-style-type: none"> <li>A. Recommend approval of the Secretary's minutes of the Board Work Shop Meeting on November 9, 2017 (<a href="#">minutes</a>), the regular meeting of the Board of School Directors on November 16, 2017 (<a href="#">minutes</a>).</li> <li>B. Recommend approval for Jennifer Davidson to continue as School Board Secretary, retroactive to July 1, 2017 through June 30, 2021.</li> </ul>   | <b>Mrs. Rivera<br/>Action</b>   |
| XII.  | <p>New Business</p> <p><i>“Items brought forward under new business will not be acted upon until the next School Board Meeting to allow School Board members to have sufficient information and to allow opportunities for public comment.”</i></p>  | <b>Mrs. Rivera</b>  |
| XIII. | <p>Board Member Reports</p> <ul style="list-style-type: none"> <li>A. Student Representatives – Sophie Ilkhanoff and Ben Banzhof</li> <li>B. Intermediate Unit # 13 –Nikki Rivera</li> <li>C. Manheim Township Commissioners – Curtis Holgate</li> <li>D. Lancaster County Academy – JoAnn Hentz</li> <li>E. Lancaster County Career and Technology Center – Joyce Stephens</li> <li>F. Envisions – Janet Carroll</li> <li>G. PSBA/Legislative Report – Mark Anderson</li> <li>H. Manheim Township Educational Foundation – Bill Murry</li> <li>I. Parks and Recreation Department – John Smith</li> </ul>   | <b>Mrs. Rivera<br/>Information<br/><br/>Mrs. Rivera<br/>Information</b> |
| XIV.  | Other Board Member Reports   | <b>Mrs. Rivera</b>  |
| XV.   | <p>Manheim Township citizens' comments</p> <p><i>The purpose of public comment during a board meeting is for members of our community to present issues that concern or interest them to the school board in a public forum. We acknowledge and appreciate the importance of involving our community during board meetings and welcome your valuable input. In order to provide those individuals who desire to make a public comment a full and equal opportunity to do so, the board limits all comments by each person to five (5) minutes. Please be advised that as a general rule, the board will not respond to any public comment or engage in any discussion at that time. If you would like a follow-up to a question you have we strongly encourage you to submit the question in</i></p> | <b>Mrs. Rivera</b>  |

*writing to the School Board Secretary, Mrs. Jennifer Davidson at jrd@mtwp.net. Should you have any questions related to this procedure, please do not hesitate to ask. (School Board Policy #903 states that "Each statement made by a participant shall be limited to five minutes duration. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard, and the portion of the meeting during which participation of the public is invited to speak shall be limited to thirty minutes")*

XVI. Adjournment

***Mrs. Rivera***