

PERSONNEL – February 15, 2018

A. RESIGNATIONS

It is recommended that the Board approve the following resignations:

Instructional

Ratify

1. Mollie Donghia as First Grade Teacher at the Neff Elementary, effective January 26, 2018.
2. **Oliver Campbell as Alternative Education Teacher at the High School, effective February 6, 2018, per resignation agreement.**

Non - Instructional

1. Vicki Peters as Payroll Generalist for the District, effective February 23, 2018.

Ratify

1. Karen Morgan as Special Education Assistant at Landis Run Intermediate School, effective January 12, 2018.
2. Doug Henry as Journeyman Plumber for the District, effective January 12, 2018.
3. Robin Shugarts as Cross-Country Coach for the District, effective January 16, 2018.
4. Helen Doolittle as Junior High Head Field Hockey Coach, effective January 19, 2018.
5. Lisa Murray as Special Education Assistant at the Middle School, effective January 29, 2018 (job abandonment).
6. Lisa Humphreville as Part-time Health Room Nurse at Bucher Elementary, effective February 2, 2018.

B. RETIREMENTS

It is recommended that the Board approve the following retirements:

Instructional

1. Linda K. Sheerer as Part-time Librarian at Neff, Bucher, & Reidenbaugh Elementary, effective the end of the 2017/2018 school year, approximately June 7, 2018. Ms. Sheerer has been with the District 42 years.
2. Dolores Sheaffer as Spanish Teacher at the High School, effective the end of the 2017/2018 school year, approximately June 7, 2018. Ms. Sheaffer has been with the District 35 years.

3. Michael Heverling as a 4th Grade Teacher at Nitrauer Elementary, effective the end of the 2017/2018 school year, approximately June 7, 2018. Mr. Heverling has been with the District 22 years.
4. Michael Vertucci as Health & Physical Education Teacher at the High School, effective the end of the 2017/2018 school year, approximately June 7, 2018. Mr. Vertucci has been with the District 27 years.

C. APPOINTMENTS

It is recommended the Board approve the following appointments, subject to pre-employment requirements and applicable clearance paperwork:

Instructional

1. Jodi Gaulip as Buddy for Allison Mingle for 59 days at the supplemental contract rate of \$50.15 at Brecht Elementary and Bucher Elementary, effective March 5, 2018.
2. Phillip Cogdill as a Special Education Consultant K-4 for the District at the rate of \$57,111 (M-02), effective on or before April 17, 2018. Mr. Cogdill is replacing Danielle Heisler who transitioned to Supervisor of Special Education K-12.

Ratify

1. Kevin Elias as School Counselor at the rate of \$59,082 (M15-02) \$310.96 per day, effective January 23, 2018, present placement will be at the High School. Mr. Elias is replacing Alex Chitwood who transitioned to the Middle School to replace Lauren Doyle, who resigned.
2. Michelle Stoudt as Mentor for Kevin Elias for 94 days at the supplemental contract rate of \$220.90 at the High School, effective January 23, 2018.
3. Katherine Hoffer as Mentor for Joshua Flowers for 91 days at the supplemental contract rate of \$213.85 at the High School, effective January 25, 2018.
4. Kersten Harnly as Long-term Substitute (LTS) Math Teacher for approximately 83 days at the rate of \$21,702 (B-01) \$261.46 per day, effective February 6, 2018, present placement will be at the High School. Ms. Harnly is filling in for Jennifer Abel who resigned.
5. Heather Noll as Mentor for Kersten Harnly for 83 days at the supplemental contract rate of \$195.05 at the High School, effective February 6, 2018.

Non-Instructional

1. Scot Gilburg as Junior High Assistant Track Coach, at the supplemental contract rate of \$2,481, effective February 16, 2018. Mr. Gilburg is replacing Dave Farina who resigned.
2. Timothy Rice as Junior High Assistant Track Coach, at the supplemental contract rate of \$2,481, effective February 16, 2018. Mr. Rice is replacing Brian Smoker who moved to Junior High Head Track Coach.

3. Mark Evans as a Spring Fitness Coordinator at the supplemental contract rate of \$1,600 at the High School, effective for the 2018 Spring sports season. Mr. Evans is filling a new position.
4. Kurt Enck as a Spring Fitness Coordinator at the supplemental contract rate of \$400 at the High School, effective for the 2018 Spring sports season. Mr. Enck is filling a new position.

Ratify

1. Delaney Hertzog as Special Education Assistant - Autistic Support at the rate of \$11.50 per hour at Landis Run Intermediate School, effective January 29, 2018. Ms. Hertzog will be replacing Hannah Lipman who resigned.
2. Martha Cooper as Special Education Assistant - Learning Support at the rate of \$11.50 per hour at Schaeffer Elementary, effective February 5, 2018. Ms. Cooper will be replacing Kristen Tebay who resigned.
3. Melissa Soto as Food Service Assistant at the rate of \$9.60 per hour at the Middle School, effective February 5, 2018. Ms. Soto will be replacing Yvonne Jimenez who is transitioning to Food Service Floater.
4. Mildred Hichez as Special Education Assistant - Autistic Support at the rate of \$11.20 per hour at Bucher Elementary, effective February 12, 2018. Ms. Hichez will be replacing Kathryn Mauer who resigned.

D. CHANGE OF STATUS/TRANSFERS/RATE CHANGES/APPOINTMENT

It is recommended the Board approve the following Change of Status/Transfer/Rate Change requests:

Instructional

Ratify

1. Joshua Flowers from Part-time Special Education Assistant at Landis Run Intermediate School to Long-term Substitute Special Education Teacher at the High School for approximately 91 days at the rate of \$23,793 (B-01) \$261.46 per day, effective January 25, 2018. Mr. Flowers is replacing Michele Williams who resigned.

Non-Instructional

1. Brian Smoker from Junior High Assistant Track Coach to Junior High Head Track Coach, at the supplemental contract rate of \$4,953, effective February 15, 2018. Mr. Smoker is replacing Kevin Kabakjian who resigned.
2. Emily Buckwalter from Girls Assistant/JV Head Volleyball Coach to Head Varsity Girls Volleyball Coach, at the supplemental contract rate of \$4,660, effective February 15, 2018. Ms. Buckwalter is replacing Vicki Senft who resigned.

Ratify

1. Yvonne Jimenez from Middle School Food Service Assistant to Food Service Floater, effective January 8, 2018. No rate change.

E. LEAVE OF ABSENCE

It is recommended the Board approve the following Leave of Absence requests:

Instructional

1. Rebecca Hyde is requesting a maternity leave of absence beginning (approximately) March 1, 2018 and continuing through (approximately) May 28, 2018 (12 weeks).
2. Tess Wales is requesting a maternity leave of absence beginning (approximately) March 4, 2018 and continuing through the first semester of the 2018-2019 school year (10 months).

Ratify

1. Rachel Perez is requesting a leave of absence beginning February 9, 2018 and continuing through February 18, 2018 (1 week).

Non - Instructional

Ratify

1. Paula McCuen is requesting a leave of absence beginning February 8, 2018 and continuing through February 21, 2018 (2 weeks).
2. Jenny Garcia is requesting a leave of absence beginning February 12, 2018 and continuing through March 25, 2018 (6 weeks).
3. Shawn Seibert is requesting a leave of absence beginning February 12, 2018 and continuing through March 13, 2018 (4 weeks).

F. LEAVE WITHOUT PAY

Instructional

1. Justine Jago is requesting an unpaid leave of absence for Monday, February 19, 2018. Ms. Jago has exhausted her personal leave days for the 2017-2018 school year.
2. Kathy Spease is requesting an unpaid leave of absence for Wednesday, February 21, 2018. Ms. Spease has exhausted her personal leave days for the 2017-2018 school year.
3. Natasha Weller is requesting an unpaid leave of absence for Friday, April 27, 2018; and Monday, April 30, 2018, through Friday, May 4, 2018. Ms. Weller has exhausted her personal leave days for the 2017-2018 school year.

4. Deanna French is requesting an unpaid leave of absence for Friday, May 21, 2018. Ms. French has exhausted her personal leave days for the 2017-2018 school year.

Ratify

1. Kathleen Corcoran is requesting an unpaid leave of absence for Friday, December 22, 2017; Tuesday, January 9, 2018; Wednesday, January 10, 2018; half a day Thursday, January 11, 2018; Thursday, January 18, 2018; and Friday, January 26, 2018. Ms. Corcoran has exhausted her sick leave and personal leave days for the 2017-2018 school year.
2. Carolyn Quain is requesting an unpaid leave of absence for Friday, January 12, 2018. Ms. Quain has exhausted her sick leave and personal leave days for the 2017-2018 school year.
3. Heidi Marshall is requesting an unpaid leave of absence for Friday, January 26, 2018. Ms. Marshall has exhausted her sick leave and personal leave days for the 2017-2018 school year.

Non - Instructional

1. Krishna Chuwan is requesting an unpaid leave of absence beginning Friday, March 2, 2018, and continuing through Friday, March 30, 2018. Ms. Chuwan has exhausted her personal leave and vacation days for the 2017-2018 school year.

G. VOLUNTEER COACHES

It is recommended the Board approve the attached list of Spring Volunteer Coaches.