

**MANHEIM TOWNSHIP SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**Work Session Meeting Minutes**  
**Bucher Elementary Gymnasium**  
**March 8, 2018**  
**7:00 p.m.**

**M I N U T E S**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:01 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith, and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Dr. Karen Nell, Director of Curriculum and Instruction; Kate Heintzelman, Human Resources Director, Tony Aldinger, Director of Instructional Technology; and Marcie Brody, Assistant Board Secretary.

Absent: Jennifer Davidson, Board Secretary

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

**Announcements**

- Mrs. Rivera thanked the Bucher Elementary staff and Administrators for preparing Bucher Elementary School for this evening's tour and Board Work Session.
- Saturday Community Conversation will take place this Saturday in the district office from 10am-12noon. Mr. Grosh reviewed the purpose of the Saturday Community Conversations.
- Mrs. Rivera stated that item #7 (A.L.I.C.E) will be postponed until next week.

**Presentation Only**

- Bucher Elementary Employee of the Month – Natalie Mundorf
- Bucher Elementary students were recognized
- Manheim Township High School Therapy Dog Guidelines were presented.
- A.L.I.C.E. Program – postponed until March 15, 2018
- Structure of local school district board meetings. The board members shared their findings of visits from local school board meetings.
- March Bus Driver Updates were shared.

**Action Item**

- On motion by Mr. Anderson and seconded by Mrs. Stephens to approve the final settlement agreement with MBR Construction Services, Inc. regarding the Landis Run Intermediate School and release the retainage of \$167,782.50. Motion carries 9-0.

**Discussion Items – no action taken at this meeting**

- Approve the addition of a Head Start Program beginning August 2018
- Approval of the second reading and final adoption of the following policies:  
Policy no.003 – Functions (second first reading)  
Policy no.103 – Nondiscrimination in School and Classroom

Practices (second first reading)

Policy no. 104 – Nondiscrimination in Employment Practices  
(second first reading)

Policy 113 – Special Education

Policy no. 202 – Eligibility of Nonresident Students

- Approval of the first reading of the following policies with final adoption in April:

Policy no.105 – Curriculum

Policy no.105.1 – Curriculum Review by Parents and Students

Policy no.105.2 – Exemption from Instruction

Policy no.106 – Guides for Planned Instruction

Policy no. 107– Adoption of Planned Instruction

Policy no. 108 – Adoption of Textbooks

Policy no. 109 – Resource Materials

Policy no. 110 – Instructional Supplies

Policy no. 111 – Lesson Plans

**Manheim Township  
Citizens' comments**

- Ramon Rivera spoke regarding therapy dogs; suggested an item on the agenda to include teachers' comments
- Joyce Trayer (representative from Brethren Village) thanked the students who visited Brethren Village and delivered cookies and Valentine greetings.

**Adjournment**

Mr. Grosh moved and Mr. Smith seconded a motion to adjourn the meeting at approximately 9:06 PM

Voice vote with all members present voting aye. Motion carried.

---

Nikki Rivera, President

---

Marcie Brody, Assistant Board Secretary