

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Work Session Meeting Minutes
Manheim Township School District
June 14, 2018
7:00 p.m.**

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, Nikki Rivera, and John Smith. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Dr. Karen Nell, Director of Curriculum and Instruction; Kate Heintzleman, Human Resources Director, Tony Aldinger, Director of Instructional Technology; and Jennifer Davidson, Board Secretary.

Absent: Bill Murry, Board Member; Joyce Stephens, Board Member

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Announcements

- The Board of School Directors of the Manheim Township School District held an Executive Session before this evening's Board Work Session to discuss the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of specific prospective public officers or employees or current public officers or employees employed or appointed by the School District, or former public officers or employees.
- Thank you to District Staff for organizing a successful graduation ceremony.
- Student Representative Sophie Ilkhanoff was recognized for her service on the School Board this year.
- Mrs. Rivera clarified that at the May Board meeting, the School Board approved the PSBA Delegates. The Delegates who will be representing the district will be Janet Carroll and Mark Anderson.

Presentation Only

- District Office Employee of the Month – Jason Hoffman, Curriculum & Instruction Supervisor
- June Bus Driver Updates
- International Baccalaureate (IB) Program, 5-Year Review (Information Only)
- Compass Mark Student Leadership Program at Landis Run Intermediate School (Information Only)
- Annual Update: Student Wellness Policy (No. 246) (Information Only)
- Comprehensive Plan Overview (Information Only)

Discussion Items – no action taken at this meeting

- Recommend hosting the TeenHope mental health teen screening program at Manheim Township High School, beginning with the 2018-19 school year

- Approve the Site Plan for the Middle School project and direct Crabtree Rohrbaugh & Associates to develop bid documents to solicit bids for this phase of the Middle School project.
- Award the South Parking Lots, HS Parent Drop-off & Tennis Court Relocation Project to Horst Excavating the firm with the low quote meeting specifications in the amount of \$4,708,550
- Award the High School Stadium Hand Rail Installation Project to Degler-Whiting, Inc. the firm with the low quote meeting specifications in the amount of \$24,230.00
- Approval of the 2018-19 Final General Fund Budget in the amount of \$98,935,115 as presented on form PDE-2028
- Approve the Resolution Establishing Revenue Neutral Tax Rate
- Recommend adoption of the Resolution Implementing Homestead and Farmstead Exclusions for the 2018-19 Fiscal Year as required under the Taxpayer Relief Act
- Approve transfer of \$931,972 to the Capital Reserve Fund
- Approve the Resolution for Commitment Fund Balance
- Approve authorizing the Accounting Supervisor to make necessary Budget Transfers for the 2017-18 School Year after June 30, 2018
- Approve authorizing the Accounting Supervisor to pay appropriate bills as submitted for June and July 2018
- Approval for Administration to hire staff members necessary to begin the 2018-19 school year, with the understanding that the Board has final approval of all hirings
- Approve the Special Education Services Agreement (Speech/Language, PT/OT, Job Training Services) with the IU13 for the 2018-19 school year
- First reading and approval of the following school board policies for final approval and adoption in August:
 - Policy 625 – Procurement Cards
 - Policy 115 – Career and Technical Education
 - Policy 116 – Tutoring
 - Policy 117 – Homebound
 - Policy 118 – Independent Study
 - Policy 119 – Current Events
 - Policy 121 – Field Trips
 - Policy 122 – Extracurricular Activities
 - Policy 122.1 – Student Activity Fee (REVIEW)
 - Policy 123 – Interscholastic Athletics
 - Policy 123.1 – Concussion Management (REVIEW)
 - Policy 123.2 – Sudden Cardiac Arrest (REVIEW)
- No comments

**Manheim Township
Citizens' comments**

Adjournment

Mr. Anderson moved and Mrs. Hentz seconded a motion to adjourn the meeting at approximately 9:16 PM

Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer Davidson, Board Secretary