

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office
December 13, 2018
7:00 p.m.**

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Marcie Brody, Assistant Board Secretary.

Absences: Jennifer Davidson, Board Secretary

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Pledge of Allegiance

Mrs. Rivera led the assembly in the Pledge of Allegiance.

Announcements

- This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.
- Board of School Directors School Directors of Manheim Township held an executive session before this evenings meeting. The Board met in executive session for the following purpose: discussing the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee. Any official action on these matters shall be taken at an open, public meeting.

Presentations:

- Mrs. Edwards presented the December Employee of the Month, Megan Bingham, guidance counselor for Schaeffer Elementary School
- Mrs. Edwards presented the Schaeffer Elementary Students
- Mr. Rilatt presented the National Merit Scholars
- Mr. Czerwinski gave a fall sports wrap up
- Mrs. Lefever and the guidance counselors updated the School Board with the K-12 College & Career Readiness
- Mr. Wildasin with Boyer & Ritter gave a presentation of the 2017-18 Audited Financial Statements
- Dr. Felty reviewed the changes to the list of Bus Drivers for December

Roll Call Vote

Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

Manheim Township

Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.

Citizens Comments	No comments
Approval/Modification of Agenda	Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.
	On motion by Mr. Anderson and seconded by Mr. Grosh, the agenda passes 9-0.
Consent Agenda	<p>Mr. Anderson moved for the approval of the following consent agenda items seconded by Mr. Murry. Motion passes 9-0:</p> <ul style="list-style-type: none"> A. Treasurer's Report B. Personnel Report C. Award the Testing and Related Construction Observation Services for the new Middle School to Hillis-Carnes Engineering Associates for a sum of \$128,774.00 D. Approve the contract Change Order to Horst Excavating for the North Site Project to add "Cement Additive" at the Access Drive for the new Middle School for a "Time and Materials Not-To-Exceed" amount of \$62,709.76 E. Approve the contract Change Order to Horst Excavating for the North Site Project to add the work required to "Undercut Foundation" for the new Middle School for a "Time and Materials Not-To-Exceed" amount of \$250,382 F. First reading of the following policies with final approval in January: <ul style="list-style-type: none"> Policy 217 – Graduation Requirements Policy 219 – Student Complaint Process Policy 221 – Dress and Grooming Policy 227 – Controlled Substances/Paraphernalia Policy 227.1 – Drug Testing G. Second reading and final approval of the following policies: <ul style="list-style-type: none"> Policy 203 – Immunizations and Communicable Diseases Policy 203.1 – HIV Infections Policy 209 – Health Examinations/Screenings Policy 209.1 – Food Allergy Management Policy 209.2 – Diabetes Management Policy 210 – Medications Policy 211 – Student Accident Insurance Policy 212 – Reporting Student Progress Policy 216 – Student Records Policy 806 – Child Abuse
Other Recommended Actions	<ul style="list-style-type: none"> • Mrs. Carroll moved and Mr. Grosh seconded the approval of the Secretary's minutes of the November 8, 2018, Board Work Session and the regular meeting of the Board of School Directors on November 20, 2018. Motion passes 9-0. • Mr. Anderson moved and Mr. Murry seconded the approval of the acceptance of the 2017-18 audited financial statements. Motion passes 9-0.
Superintendent's Report	<ul style="list-style-type: none"> • Students have been busy with winter concerts. • Staff In-Service will be on Friday, December 22nd which is a half day for students.
New Business	<ul style="list-style-type: none"> • None
Board Member Reports	<ul style="list-style-type: none"> • Student Representatives – winter sports are in full swing; winter concerts are also in full swing; pancake breakfast was held last Saturday; high school has been very active with after-school activities; Student Council has been discussing how to unify the building/students.

- IU13 – attended the annual mid-year goals update; 5-year cycle of background checks is coming to an end. The IU13 is looking to become a fingerprinting site to help prevent backlog; received approval for moving ahead with a mental health supports. They are hoping to have a plan in place by June; Legislative Breakfast is scheduled for Monday, March 19th
- Manheim Township Commissioners – no report.
- Lancaster County Academy – re-elected the existing officers with Mike Clair continuing as President; move to HACC is coming up quickly.
- LCCTC – LCCTC Re-organization meeting happened on Monday; presentation on Nursing Assistant Program; currently writing grants; hoping to start a program this summer for undecided seniors; LCCTC preliminary budget should be presented to schools next week; applications for students for next year are due to guidance by December 21st; two new members from SDoL and Donegal.
- Envisions – Received thank you notes from principals for the gaga pits;
- PSBA – no report
- Manheim Township Education Foundation – no report
- Manheim Township Parks & Recreation – did not meet this month
- Mr. Holgate spoke regarding Bucher happenings
- Mrs. Hentz spoke regarding Reidenbaugh happenings
- Mrs. Stephens spoke regarding Neff happenings
- Mrs. Rivera spoke regarding Middle School happenings
- Mr. Grosh spoke regarding school board members responsibilities
- Mrs. Carroll spoke regarding PTO's
- Dr. Smith shared what he learned about his first year as a School Board member
- No comments

**Other Board
Member
Reports**

**Citizens'
Comments**

Adjournment

Mr. Grosh moved and Mr. Anderson seconded a motion to adjourn the meeting at approximately 8:32 pm.

Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer R. Davidson, Secretary