

**Manheim Township School District  
School Board of Directors  
Work Session  
March 14, 2019  
7:00 p.m.  
District Office**

**Our Mission: Nurture and Challenge for Success**

**AGENDA**

- |      |   |  |
|------|---|--|
| 7:00 | 1. Call to order  | Mrs. Rivera, President   |
|      | 2. Pledge of Allegiance   | Mrs. Rivera, President   |
|      | 3. Announcements  | Mrs. Rivera, President   |
|      | 4. Presentations:   |  |
|      | <ul style="list-style-type: none"> <li>• <del>Demographic Study</del> <b>Note: This item has been postponed until the Thursday, April 11 School Board Work Session</b></li> </ul> | <p><i>Information Only</i></p> <p>Remington Vernick<br/>Engineers</p>  |
|      | <ul style="list-style-type: none"> <li>• Middle School Update</li> </ul>  | <p><i>Information Only</i></p> <p>Mr. Darkey, JPD<br/>Architects, LLC</p>  |
|      | <ul style="list-style-type: none"> <li>• District-Wide Telephone Software Upgrade</li> </ul>  | <p><i>Information Only</i><br/><i>(corresponds with voting item #7)</i></p> <p>Mr. Aldinger, Director<br/>of Instructional Tech</p>                    |
|      | <ul style="list-style-type: none"> <li>• March Bus Driver Updates (<a href="#">cover</a>)</li> </ul>  | <p><i>Information Only</i></p> <p>Dr. Felty,<br/>Superintendent</p>  |
|      | 5. Approve transfer of \$1,067,095 from General Fund to the Capital Reserve Fund during the 2018-19 fiscal year ( <a href="#">cover</a> )   | <p><b><i>ACTION</i></b><br/><b><i>2019.03.21</i></b></p> <p>Mrs. Robbins</p>   |
|      | 6. Accept the Multi-Year Plan and grant authorization to develop specifications for the 2019 projects. ( <a href="#">cover</a> ) ( <a href="#">list</a> )                         | <p><b><i>ACTION</i></b><br/><b><i>2019.03.21</i></b></p> <p>Mr. Koch, Plant<br/>Manager; Mr. Dierolf,<br/>Food Services Director;<br/>Mr. Aldinger</p> |

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| 7.  | Approve the phone system software update to be performed by CSG Global Consulting to allow for continued security updates and support ( <a href="#">cover</a> ) ( <a href="#">quote</a> )  | <b>ACTION</b><br><b>2019.03.21</b> | Mr. Lichtenwalner,<br>Coordinator of<br>Technology Services   |
| 8.  | Approve Horst Excavating Change Order No. 611 for the Middle School Project to remediate unsuitable soils in the amount of \$589,627.34 ( <a href="#">cover</a> ) ( <a href="#">attachment</a> )   | <b>ACTION</b><br><b>2019.03.21</b> | Mr. Koch  |
| 9.  | Approve Horst Excavating Change Order No. 608 to undercut the foundation for the Middle School Project in the amount of \$160,972.05 ( <a href="#">cover</a> ) ( <a href="#">attachment</a> )  | <b>ACTION</b><br><b>2019.03.21</b> | Mr. Koch  |
| 10. | Approve the pilot partnership between Manheim Township School District, NuPaths and Harrisburg University for the 2019-20 school year ( <a href="#">cover</a> )  | <b>ACTION</b><br><b>2019.03.21</b> | Dr. Nell, Director of<br>Federal Programs, C&I;<br>Mr. Rilatt, High School<br>Principal; Mr. Aldinger;<br>Mrs. Ziegler, K-12<br>School Counseling<br>Content Specialist |
| 11. | Approve the list of field trips ( <a href="#">cover</a> ) ( <a href="#">list</a> )   | <b>ACTION</b><br><b>2019.03.21</b> | Dr. Reimann, Assistant<br>Superintendent  |
| 12. | Second reading and final approval of the following policies:<br>Policy 201 – Admission of Students ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 301 – Creating a Position ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 304 – Employment of District Staff ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 304.1 – Nepotism ELIMINATION ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 305 – Employment of Substitutes ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 306 – Employment of Summer School Staff ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 307 – Student Teachers/Interns ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 308 – Employment Contract/Board Resolution ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 310 – Abolishing a Position ELIMINATION ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 312 – Evaluation of Superintendent ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 313 – Evaluation of Employees ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 816 – Social Media ( <a href="#">cover</a> ) ( <a href="#">policy</a> ) | <b>ACTION</b><br><b>2019.03.21</b> | Dr. Felty   |
| 13. | First reading of the following policies with final approval in April:<br>Policy 126 – Class Size ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 204 – Attendance ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 222 – Tobacco/Nicotine/Nicotine Delivery Devices ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 226 – Searches ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 311 – Reduction of Staff ( <a href="#">cover</a> ) ( <a href="#">policy</a> )<br>Policy 314 – Physical Examination ( <a href="#">cover</a> ) ( <a href="#">policy</a> )  | <b>ACTION</b><br><b>2019.03.21</b> | Dr. Felty   |

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Policy 314.1 – HIV Infection ([cover](#)) ([policy](#))  
Policy 316 – Nontenured Employees ELIMINATION  
([cover](#)) ([policy](#))  
Policy 317 – Conduct/Disciplinary Procedures ([cover](#))  
([policy](#))  
Policy 317.1 – Educator Misconduct ([cover](#)) ([policy](#))  
Policy 318 – Penalties for Tardiness ([cover](#)) ([policy](#))  
Policy 319 – Outside Activities ([cover](#)) ([policy](#))  
Policy 320 – Freedom of Speech in Nonschool Settings  
([cover](#)) ([policy](#))  
Policy 321 – Political Activities ([cover](#)) ([policy](#))  
Policy 322 – Gifts ([cover](#)) ([policy](#))  
Policy 323 – Tobacco ([cover](#)) ([policy](#))  
Policy 324 – Personnel Files ([cover](#)) ([policy](#))  
Policy 325 – Dress and Grooming ([cover](#)) ([policy](#))  
Policy 326 – Complaint Process ([cover](#)) ([policy](#))  
Policy 328 - Compensation Plans/Salary Schedules ([cover](#))  
([policy](#))

14. **Manheim Township citizens' comments:**

Ms. Rivera

*We value community input and welcome residents of Manheim Township School District to come to the microphone with comments for the good of the whole. As outlined in Policy #903 (which appears in its entirety posted on the sign-in table, and on our school district website), please state your name and address, complete your comment within five (5) minutes, and please understand that, as a general rule, the Board will not engage in discussion at this time. If your comment requires a follow-up, the appropriate district employee or Board member will contact you. In addition, residents may submit questions in writing to Mrs. Davidson, our Board Secretary, at [jrd@mtwp.net](mailto:jrd@mtwp.net).*

15. **Adjournment**

Ms. Rivera