

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

District Office

March 21, 2019

7:00 p.m.

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Steve Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, and John Smith. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absences: Joyce Stephens (Board Member)

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Pledge of Allegiance

Mrs. Rivera led the assembly in the Pledge of Allegiance.

Announcements

- This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.
- The Board of School Directors of Manheim Township School District held an Executive Session before this evening's meeting to discuss employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee. Also, for the purpose of consulting with our legal counsel or other professional advisors regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.
- Community Conversations was held this past Saturday with Mrs. Rivera and Mr. Murry. Mrs. Rivera encourages community members to attend in future Saturday meetings.

Presentations:

- Dr. Hancock presented the March Employee of the Month – Liz Ducey, First grade teacher at Nitrauer Elementary School.
- Dr. Hancock introduced the Nitrauer Elementary Students who shared their origami shield with the board members.
- Mr. Bear, Mr. Jones, Mrs. Michaud and Ms. Stine recognized the LCYA/Scholastic Art Award winners for grades 7-12; Saturday May 18th District Art Show
- Mr. Czerwinski gave a winter sports wrap-up and highlighted teams and athletes achievements
- Mrs. Robbins explained as information only, a new handout that the board members will receive for 2019/20 Budget Planning in their Financial Reports

Roll Call Vote

Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

Manheim Township Citizens

Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.

No comments

Comments

Approval/Modification of Agenda

Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.

On motion by Mrs. Carroll and seconded by Mr. Murry, the agenda passes 8-0.

Consent Agenda

On motion by Mr. Anderson and seconded by Mr. Murry, the consent agenda passes 8-0 while pulling Item H (Mr. Anderson), Item F (Mr. Grosh), Item E (Mrs. Rivera).

- A. Treasurer's Report
- B. Personnel Report
- C. Approve transfer of \$1,067,095 from General Fund to the Capital Reserve Fund during the 2018-19 fiscal year
- D. Accept the Multi-Year Plan and grant authorization to develop specifications for the 2019 projects.
- E. Approve the phone system software update to be performed by CSG Global Consulting to allow for continued security updates and support ITEM PULLED
- F. Approve Horst Excavating Change Order No. 611 for the Middle School Project to remediate unsuitable soils in the amount of \$589,627.34 ITEM PULLED
- G. Approve Horst Excavating Change Order No. 608 to undercut the foundation for the Middle School Project in the amount of \$160,972.05
- H. Approve the pilot partnership between Manheim Township School District, NuPaths and Harrisburg University for the 2019-20 school year ITEM PULLED
- I. Approve the list of field trips
- J. Second reading and final approval of the following policies:
 - Policy 201 – Admission of Students
 - Policy 301 – Creating a Position
 - Policy 304 – Employment of District Staff
 - Policy 304.1 – Nepotism ELIMINATION
 - Policy 305 – Employment of Substitutes
 - Policy 306 – Employment of Summer School Staff
 - Policy 307 – Student Teachers/Interns
 - Policy 308 – Employment Contract/Board Resolution
 - Policy 310 – Abolishing a Position ELIMINATION
 - Policy 312 – Evaluation of Superintendent
 - Policy 313 – Evaluation of Employees
 - Policy 816 – Social Media
- K. First reading of the following policies with final approval in April:
 - Policy 126 – Class Size
 - Policy 204 – Attendance
 - Policy 222 – Tobacco/Nicotine/Nicotine Delivery Devices
 - Policy 226 – Searches
 - Policy 311 – Reduction of Staff
 - Policy 314 – Physical Examination
 - Policy 314.1 – HIV Infection
 - Policy 316 – Nontenured Employees ELIMINATION
 - Policy 317 – Conduct/Disciplinary Procedures
 - Policy 317.1 – Educator Misconduct
 - Policy 318 – Penalties for Tardiness
 - Policy 319 – Outside Activities
 - Policy 320 – Freedom of Speech in Nonschool Settings
 - Policy 321 – Political Activities

Policy 322 – Gifts
 Policy 323 – Tobacco
 Policy 324 – Personnel Files
 Policy 325 – Dress and Grooming
 Policy 326 – Complaint Process
 Policy 328 - Compensation Plans/Salary Schedules

Items Pulled for Consideration

- Mr. Anderson moved to approve Item H and seconded by Mr. Murry. Dr. Reimann discussed that there would be a 3 week drop/add to the program with no extra fees. If the 3 weeks have passed, there will be a sliding scale for reimbursement. Also shared additional information regarding the retaking of the final certification testing. If the student needs to retake the test, Harrisburg University would pay for the second certification retake. Dr. Reimann shared 15 Colleges/Universities that accept the transfer credits of the program. The program will cover two course credits for Manheim Township. Motion passes 7-1 with Mrs. Hentz voting no.
- Mr. Murry moved to approve Item F and Mr. Anderson seconded. Mr. Grosh wished to discuss this item in greater detail. Dr. Smith asked for a little more information regarding the test boring/test pits. Mr. Darkey discussed the process of removing soil. Motion passes 8-0.
- Mrs. Carroll moved to table Item E with Mr. Anderson seconding. Motion passes 8-0. Mrs. Rivera shared that there has been additional information has been received and the wish of the board is to table the item for further research on the item.

Other Recommended Actions

- Mr. Anderson moved and Mrs. Carroll seconded the approval of the Secretary's minutes of the February 14, 2019 Board Work Session and the regular meeting of the Board of School Directors on February 21, 2019. Motion passes 8-0.

Superintendent's Report

- Dr. Felty shared an article in Lancaster Newspapers regarding the MTEF grants received by our teachers totaling over \$54,000. The district is appreciative of all the Education Foundation does to support our programs.
- Dr. Felty gave an update regarding the oral arguments regarding the tax collector lawsuit.
- Dr. Felty shared support of Senate Bill 82 from local legislators.

New Business

- Mrs. Carroll shared two Resolutions to consider for next month.

Board Member Reports

- Student Representatives – Spanish field trip was this past Tuesday at the Philadelphia Art Museum; Spring sports started first week of March; course selection end of February for High School; last weekend was the High School musical.
- IU13 – Improved Re-Entry Education was presented and is supported by the IU13 through a grant serving 650 people over three years for Adult Education; Legislative Breakfast was held.
- Manheim Township Commissioners – no report.
- Lancaster County Academy – JOC was called for an emergency meeting to discuss open slots due to two districts moving out of the program; they are looking for other outlets to get information out regarding the program they offer.
- LCCTC – no report.
- Envisions – Annual Evaluation was sent to Principals and parents. Feedback was positive; inspections are ongoing; Staffing needs will be in transition at the end of the year; summer camp is coming up; enrollment for 2019-20 was opened last week.
- PSBA – article was shared regarding property taxes.
- Manheim Township Education Foundation – meet next week. 5K run was shared; MTEF Education Breakfast information was shared.
- Manheim Township Parks & Recreation – summer flyer has been distributed.

Other Board

- Mr. Holgate spoke regarding Bucher happenings.

Member Reports

- Mrs. Hentz spoke regarding Reidenbaugh happenings; shared the stream study information.
- Student Representative Sophie Ilkhanoff shared the information regarding High School Women Empowerment Presentation which is taking place tomorrow.
- Mr. Anderson spoke regarding Mini-Thon, PAC agenda was shared.
- Mrs. Rivera spoke regarding Middle School happenings, congrats to the MS Mini-Thon.
- Mr. Grosh will forward the Brecht happenings.
- Mrs. Carroll spoke regarding Schaeffer happenings; thanks to coaches and athletes that came tonight.
- Dr. Smith spoke regarding Nitrauer happenings.

Citizens' Comments

- Courtney Morton commended the board for approving NuPaths.

Adjournment

Mr. Grosh moved and Mr. Anderson seconded a motion to adjourn the meeting at approximately 9:00 pm.

Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer R. Davidson, Secretary