

**Manheim Township School District  
Board of School Directors  
August 15, 2019  
7:00 PM  
District Office**

*Our Mission: Nurture and Challenge for Success*

**AGENDA**

- |      |   |                                  |
|------|---|----------------------------------|
| 7:00 | 1. Call to Order  | Mrs. Rivera – Board<br>President |
|      | 2. Pledge of Allegiance   | Mrs. Rivera                      |
|      | 3. Announcements  | Mrs. Rivera                      |
|      | 4. Presentations: <ul style="list-style-type: none"><li>• Middle School Project Update</li></ul>  | Jay Darkey, Project<br>Manager   |
|      | 5. Roll call vote: Unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.  | Mrs. Rivera Information          |
|      | 6. Manheim Township citizens’ comments on consent agenda items<br><i>(School Board Policy #903 states that, “Each statement made by a participant shall be limited to five minutes duration. No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard.”)</i>  | Mrs. Rivera                      |
|      | 7. Recommend approval of Board of School Directors Agenda/Agenda Modification for this evening.   | Mrs. Rivera<br>Action            |
|      | 8. Consent Agenda<br><i>Items listed under the Consent Agenda section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Items removed from the Consent Agenda will be moved to agenda section “Items Pulled for Consideration”.</i> | Mrs. Rivera<br>Action            |
|      | A. Recommend approval of the Treasurer’s Report ( <a href="#">attachment</a> )  |                                  |
|      | B. Recommend approval of the Personnel Report ( <a href="#">cover</a> ) ( <a href="#">personnel</a> ) ( <a href="#">fallsports</a> ) ( <a href="#">fallvolunteers</a> ) ( <a href="#">fallband</a> )  |                                  |
|      | C. Approve the list of drivers for the 2019-20 school year ( <a href="#">cover</a> ) ( <a href="#">list</a> )   |                                  |
|      | D. Approve submission of PlanCon Part K related to the issuance of the General Obligation Bonds, Series B of 2018, to the PA Department of Education for their approval ( <a href="#">cover</a> ) ( <a href="#">packet</a> )  |                                  |

- E. Grant approval to acknowledge PlanCon Part K approval letter and appended materials so that they are entered into the School Board meeting minutes, as required by the PA Department of Education (PDE) ([cover](#)) ([letter](#))
- F. Approve transfer of \$50,181.77 from the General Fund to the High School Activity Fund ([cover](#))
- G. Approve the phone system update, annual maintenance agreement and software assurance agreement to be performed by CSG Global Consulting ([cover](#)) ([QuoteExplanation](#)) ([Quote-hardware](#)) ([statementofwork](#)) ([softwareassurance](#)) ([maintenanceagreement](#)) ([phonesystemsummary](#)) ([softwareupgradesummary](#))
- H. Approval of Independent Contractor Agreement with Lancaster Intermediate Unit 13 (IU13) to provide meals for the 2019-20 school year ([cover](#)) ([agreement](#))
- I. Approve the continued partnership between Manheim Township School District and IU13 by approving the 2019-20 Title I Agreement for Services ([cover](#)) ([agreement](#))
- J. Approve the continued partnership between Manheim Township School District and IU13 by approving the 2019-20 Title IIA Agreement for Services ([cover](#)) ([agreement](#))
- K. Appoint and approve up to three (3) voting delegates to the 2019 PSBA Delegate Assembly in October 2019
- L. First reading of the following policies with final approval in September:
  - Policy 214 – Class Rank ([cover](#)) ([policy](#))
  - Policy 701 – Facilities Planning ([cover](#)) ([policy](#))
  - Policy 701.1 – Naming of Facilities ([cover](#)) ([policy](#))
  - Policy 702 – Gifts, Grants, Donations ([cover](#)) ([policy](#))
  - Policy 703 – Sanitary Management ([cover](#)) ([policy](#))
  - Policy 704 – Maintenance ([cover](#)) ([policy](#))
  - Policy 705 – Safety ([cover](#)) ([policy](#))
  - Policy 802 – School Organization ([cover](#)) ([policy](#))(NEW)
  - Policy 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers ([cover](#)) ([policy](#))
  - Policy 824 – Maintaining Professional Adult/Student Boundaries ([cover](#)) ([policy](#))(NEW)
- M. Second reading and final approval of the following policies:
  - Policy 614 – Payroll Authorization ([cover](#)) ([policy](#))
  - Policy 615 – Payroll Deductions ([cover](#)) ([policy](#))
  - Policy 616 – Payment of Bills ([cover](#)) ([policy](#))
  - Policy 616.1 – Electronic Signatures ([cover](#)) ([policy](#))(NEW)
  - Policy 617 – Petty Cash ([cover](#)) ([policy](#))
  - Policy 618 – Special Purposes Fund ([cover](#)) ([policy](#)) (ELIMINATION)
  - Policy 618.1 Student Activities Fund ([cover](#)) ([policy](#)) (becomes 618 through merging)
  - Policy 619 – District Audit ([cover](#)) ([policy](#))
  - Policy 620 – Returned/Lost Checks ([cover](#)) ([policy](#)) (ELIMINATION)

- Policy 621 – Local Taxpayer Bill of Rights ([cover](#)) ([policy](#))
- Policy 622 – GASB Statement 34 ([cover](#)) ([policy](#))
- Policy 623 – Fund Balance ([cover](#)) ([policy](#))
- Policy 624 – Taxable Fringe Benefits ([cover](#)) ([policy](#)) (NEW)
- Policy 625 – Procurement Cards ([cover](#)) ([policy](#))

9. Items Pulled for Consideration Mrs. Rivera  
Action
  
10. Other Recommended Actions Mrs. Rivera  
Action
  - A. Recommend approval of the Secretary’s minutes of the Board Work Session Meeting on June 13, 2019 ([minutes](#)) and the regular meeting of the Board of School Directors on June 20, 2019 ([minutes](#)).
  
11. Superintendent Report Dr. Felty  
Information
  
12. New Business Mrs. Rivera

*“Items brought forward under new business will not be acted upon until the next School Board Meeting to allow School Board members to have sufficient information and to allow opportunities for public comment”.*
  
13. Board Member Reports Mrs. Rivera  
Information
  - A. Student Representatives – Luke Welch, Henry Gingrich
  - B. Mark Anderson – PSBA/MTHS
  - C. Janet Carroll – Envisions/Schaeffer Elementary
  - D. Stephen Grosh – Brecht Elementary
  - E. JoAnn Hentz – Lancaster County Academy/Reidenbaugh Elementary
  - F. Curtis Holgate – MT Board of Commissioners/Bucher Elementary
  - G. William Murry – Manheim Township Education Foundation/Landis Run Intermediate School
  - H. Nikki Rivera – Intermediate Unit #13/MTMS
  - I. John Smith – MT Parks and Recreation/Nitrauer Elementary
  - J. Joyce Stephens – Lancaster County Career & Technology Center/Neff Elementary
  
14. Manheim Township citizens' comments Mrs. Rivera

*We value community input and welcome residents of Manheim Township School District to come to the microphone with comments for the good of the whole. As outlined in Policy #903 (posted on the sign-in table, and on our school district website), please state your name and address, complete your comment within five (5) minutes, and please understand that, as a general rule, the Board will not engage in discussion at this time. If your comment requires a follow-up, the appropriate district employee or Board member will contact you. In addition, residents may submit questions in writing to Mrs. Davidson, our Board Secretary, at [jrd@mtwp.net](mailto:jrd@mtwp.net).*
  
15. Adjournment Mrs. Rivera

