

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office
August 8, 2019
7:00 p.m.**

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent and Jennifer Davidson, Board Secretary.

Absences:

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Announcements

- Title IX Audit Review was presented before the Board Work Session this evening by Peg Pennepacker who was contracted by the board in April.
- A template will be shared with the School Board members for the continuation of Saturday Community Conversations for the board members to sign up for an open slot in September, October or November.

**Discussion Items
– no action
taken at this
meeting**

- Approve the list of drivers for the 2019-20 school year
- Approve submission of PlanCon Part K related to the issuance of the General Obligation Bonds, Series B of 2018, to the PA Department of Education for their approval
- Grant approval to acknowledge PlanCon Part K approval letter and appended materials so that they are entered into the School Board meeting minutes, as required by the PA Department of Education (PDE)
- Approve transfer of \$50,181.77 from the General Fund to the High School Activity Fund
- Approve the phone system update, annual maintenance agreement and software assurance agreement to be performed by CSG Global Consulting
- Approval of Independent Contractor Agreement with Lancaster Intermediate Unit 13 (IU13) to provide meals for the 2019-20 school year
- Approve the continued partnership between Manheim Township School District and IU13 by approving the 2019-20 Title I Agreement for Services
- Approve the continued partnership between Manheim Township School District and IU13 by approving the 2019-20 Title IIA Agreement for Services
- Appoint and approve up to three (3) voting delegates to the 2019 PSBA Delegate Assembly in October 2019
- First reading of the following policies with final approval in September:
 - Policy 214 – Class Rank
 - Policy 701 – Facilities Planning
 - Policy 701.1 – Naming of Facilities
 - Policy 702 – Gifts, Grants, Donations
 - Policy 703 – Sanitary Management
 - Policy 704 – Maintenance
 - Policy 705 – Safety

Policy 802 – School Organization (NEW)
Policy 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
Policy 824 – Maintaining Professional Adult/Student Boundaries (NEW)

- Second reading and final approval of the following policies:

Policy 614 – Payroll Authorization

Policy 615 – Payroll Deductions

Policy 616 – Payment of Bills

Policy 616.1 – Electronic Signatures (NEW)

Policy 617 – Petty Cash

Policy 618 – Special Purposes Fund (ELIMINATION)

Policy 618.1 Student Activities Fund (becomes 618 through merging)

Policy 619 – District Audit

Policy 620 – Returned/Lost Checks (ELIMINATION)

Policy 621 – Local Taxpayer Bill of Rights

Policy 622 – GASB Statement 34

Policy 623 – Fund Balance

Policy 624 – Taxable Fringe Benefits (NEW)

Policy 625 – Procurement Cards

**Citizens’
Comments**

- No comments

Adjournment

Mr. Grosh moved and Mrs. Carroll seconded a motion to adjourn the meeting at approximately 7:47pm.

Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer R. Davidson, Secretary