

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office  
September 19, 2019  
7:00 p.m.**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith, and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; and Jennifer Davidson, Board Secretary.

Absences:

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

<b>Pledge of Allegiance</b>	Mrs. Rivera led the assembly in the Pledge of Allegiance.
<b>Announcements</b>	<ul style="list-style-type: none"><li>• The Board of School Directors of Manheim Township School District held an executive session before this evening's board meeting. The Board met in executive session for the purpose of consulting with legal counsel or other professional advisors regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.</li><li>• This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.</li></ul>
<b>Presentations:</b>	<ul style="list-style-type: none"><li>• Mr. Rilatt honored the High School Employees of the Month, Jennifer Deibler and Nicole Eshleman.</li><li>• Dr. Felty shared her Superintendent Goals for 2019-20 which will be posted on the district website.</li><li>• Mrs. Robbins gave a review of the 2018-19 budget.</li></ul>
<b>Roll Call Vote</b>	Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
<b>Manheim Township Citizens Comments</b>	Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.  No comments
<b>Approval/Modification of Agenda</b>	Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.  On motion by Mrs. Carroll and seconded by Mr. Murry, the agenda passes 9-0.
<b>Consent Agenda</b>	On motion by Mr. Anderson and seconded by Dr. Smith the consent agenda passes 9-0.  <ul style="list-style-type: none"><li>A. Recommend approval of the Treasurer's Report</li><li>B. Recommend approval of the Personnel Report</li><li>C. Recommend approval of the Board Contract Listing</li></ul>

- D. Award the Landis Run Intermediate School Playground Expansion Project Base Bid in the amount of \$380,050.00 and Alternate Bid No. 1 to provide a two-layer asphalt system in the amount of \$25,150.00 for a total project cost of \$405,200.00 to B.R. Kreider & Son, Inc. the firm with the low quote meeting specifications
- E. Approve the extension of the lease agreement for the Neff 6 building with the Lancaster-Lebanon Intermediate Unit 13 for an additional twenty-four (24) months
- F. Grant approval to acknowledge PlanCon Part K approval letter and appended materials so that they are entered into the School Board meeting minutes as required by PA Department of Education (PDE)
- G. Approve Horst Excavating South Project Change Order No. 23 in the amount of \$80,646.78 for the work required to complete revisions to the Rain Garden necessitated by unforeseen site conditions
- H. Recommend approval of the attached field trips for September
- I. Second reading and final approval of the following policies:
  - Policy 214 – Class Rank
  - Policy 701 – Facilities Planning
  - Policy 701.1 – Naming of Facilities
  - Policy 702 – Gifts, Grants, Donations
  - Policy 703 – Sanitary Management
  - Policy 704 – Maintenance
  - Policy 705 – Safety
  - Policy 802 – School Organization (NEW)
  - Policy 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
  - Policy 824 – Maintaining Professional Adult/Student Boundaries (NEW)
- J. First reading of the following policies for final review and approval at the October Board Meeting:
  - Policy 706 – Property Records
  - Policy 707.1 – Posting of Regulations ELIMINATION
  - Policy 707.2 – Memorial Stadium Activities ELIMINATION
  - Policy 708 – Lending of Equipment and Books
  - Policy 709 – Building Security NEW
  - Policy 710 – Use of Facilities by Staff
  - Policy 713 – Protection of Personal Property ELIMINATION
  - Policy 716 – Integrated Pest Management
  - Policy 718 – Service Animals in Schools

**Items Pulled for Consideration**

- No items pulled

**Other Recommended Actions**

- Mr. Murry moved and Mr. Anderson seconded the approval of the Secretary’s minutes of the Special Informational Board Meeting on August 8, 2019, Board Work Session Meeting on August 8, 2019, and the regular meeting of the Board of School Directors on August 15, 2019. Motion carries 9-0.
- Mr. Anderson moved and seconded by Mr. Murry the recommended approval of the slate of officers for the Pennsylvania School Boards Association as follows: President-Elect – Art Levinowitz, Vice President – David Hein, Central At-Large – Julie Preston, Section 7 Advisor – Tricia Steiner, PSBA Insurance Trust Trustees Seat 1 – Kathy Swope, PSBA Insurance Trust Trustees Seat 2 – Mark B. Miller, Forum Steering Committee – Jennifer Davidson. Motion carries 9-0.

**Superintendent’s Report**

- Dr. Felty shared current enrollment numbers. The district will continue to share planning information on enrollment growth. Information will be posted on the district website under “Future Enrollment Growth”

- Dr. Felty shared information regarding Trauma Informed Practices Training to include Administration, Professional staff, bus drivers, support staff and school board members.

**New Business**

- No New Business

**Board Member Reports**

- Student Representatives – fall dance is this week; Homecoming Week events are currently being planned for October; September 26<sup>th</sup> is Parent Visitation; Auditions for the lion mascot will be taking place; fall sports is off to a great start.
- Mark Anderson – PSBA voting has taken place this evening; no report for the High School
- Janet Carroll – kudos to Dr. Felty for first day of school marathon; a lot of energy around LinkCrew; Envisions is off to a good start with over 300 students grades K-6 with waiting lists in every site; Schaeffer Elementary is off to a great start.
- Stephen Grosh – will forward the Brecht bulletin.
- JoAnn Hentz – Dr. Ryan McFadden is the new LCA Director; Reidenbaugh is off to a great start.
- Curtis Holgate – Bucher Elementary is off to a great start; no report for the MT Commissioners
- William Murry – meeting is next week for MTEF; Mr. Murry thanks the board for the playground approval for LRIS; he is pleased with the new financial software and review given this evening from Mrs. Robbins; Rotary Club is this Saturday at MT Community Park.
- Nikki Rivera – IU13 will be partnering with CSG Mental Health Services with partial hospitalization; Drugs 101 presentation for parents will be held on October 7<sup>th</sup> in Lancaster and October 14<sup>th</sup> in Lebanon. Registration is on the IU13 website and it is free; Job Fair will be held on October 21<sup>st</sup>. The Middle School has been collecting clothing for Rachel’s Closet and books for Compassion in Action.
- John Smith – no report from the MT Parks & Rec; school off to a great start
- Joyce Stephens – CTC Co-op program for seniors was shared; update on Project Spark; Neff Elementary is off to a great start; congratulations to Mrs. Lyons in her new position as Assistant Principal at the High School.

**Citizens’ Comments**

- No comments

**Adjournment**

Mr. Anderson moved and Mr. Murry seconded a motion to adjourn the meeting at approximately 7:59pm.

Voice vote with all members present voting aye. Motion carried.

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Nikki Rivera, President

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Jennifer R. Davidson, Secretary