

**MANHEIM TOWNSHIP SCHOOL DISTRICT**  
**School Board of Directors**  
**Work Session**  
**District Office**  
**April 9, 2020**  
**7:00 p.m.**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present via ZOOM were Janet Carroll, Sara Grosh, Stephen Grosh, JoAnn Hentz, Curtis Holgate, Nikki Rivera, John Smith, Joyce Stephens and April Weaver. Superintendent, Dr. Robin Felty and School Board Secretary, Jennifer Davidson were present via ZOOM.

Absences:

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

**Announcements**

- Due to state and federal mandates, tonight's Board Work Session and next Thursday's Board Meeting are being held virtually. Our website holds the following information in preparation for our two virtual Board Meetings this month. We have advertised our meetings in multiple locations, informing the public about our virtual nature of these meetings. And our administration has spent much time preparing for these meetings to be online and secure. With our continued goal to keep the public informed about all items discussed during our meetings, we have ensured a mechanism for allowing our community to view and participate in the meeting via live streaming and a procedure to offer comment if desired. We are also making the recorded meeting available upon request until the minutes are approved at the May 21 Board Meeting. This is our typical procedure for the recorded meetings.
- A reminder to board members to complete your annual Statement of Financial Interest form that was distributed at last month's board meeting. Please return to Mrs. Davidson at your earliest convenience.
- For the public, Saturday Community Conversations are currently on hold. If residents have any questions for the board, the school board can be reached via email addresses found on the MTSD website under the School Board tab.

**Action Items**

- Approve the temporary suspension of the provision included in Policy 006.1 – Teleconferencing that requires a majority of Board members to be physically present at a Board meeting when a Board member attends through electronic communications, effective for the April 9 Work Session and the April 16 Board Meeting. On motion by Mrs. Stephens and seconded by Mrs. Carroll motion carries 9-0.
- On motion by Mrs. Hentz and seconded by Dr. Smith motion carries 9-0 to approve the following: In the event that a regularly scheduled meeting of the Board of School Directors is cancelled during the current emergency, the Superintendent and the Chief Operating Officer are authorized to:
  - (a) Proceed with payment of bills properly due under contracts or policies, or properly due by reason of other actions or transactions approved by the Board;

- (b) Implement the personnel transactions listed on the agenda for the cancelled meeting, including employment resignation, retirement and changes of status; and
- (c) Implement, after consultation with the President, any proposed action deemed to be essential to the on-going conduct of School District business.  
Any action described above shall not be taken upon a request of any member of the Board received by the Superintendent, Chief Operating Officer or Secretary of the Board by 3:00 p.m. on the next calendar day following the cancelled meeting. All actions implemented under this provision shall be subject to ratification and approval by the Board at its next meeting.

**Information Only**

- Mr. Koch and a representative from NRG provided Pennsylvania approved procurement strategy
- Mr. Jay Darkey provided a Middle School project update
- Dr. Felty provided the April Bus Driver updates

**Discussion Items – no action taken at this meeting**

- Approval to allow the Lancaster County Tax Treasurer to petition the Courts to postpone the 2020 Upset Tax Sale
- Approve the 2020-21 Lancaster-Lebanon IU13 General Operating Budget
- Approve the revised curriculum for K-6 Mathematics and implement the curriculum during the 2020-21 school year
- Approve the revised curriculum for K-6 Health/Fitness and implement the curriculum during the 2020-21 school year
- Approve the revised curriculum for K-6 Physical Education and implement the curriculum during the 2020-21 school year
- Approve the revised curriculum for 5-6 General Music and implement the curriculum during the 2020-21 school year
- Approve the revised curriculum for 5-6 Instrumental Music and implement the curriculum during the 2020-21 school year
- Approve the revised curriculum K-12 Library and implement the curriculum during the 2020-21 school year
- Approve the revised curriculum for FCS 7 and implement the new curriculum during the 2020-21 school year
- Approve the revised curriculum for FCS 8 and implement the new curriculum during the 2020-21 school year
- Approve the revised curriculum for Health 10 and implement the new curriculum during the 2020-21 school year
- Approval the revised curriculum for Spanish I-IV and implement the new curriculum during the 2020-21 school year
- Approve the new course, Foundations of Mathematics, and implement the new course during the 2020-21 school year
- Approve the supplemental text for American Government and implement into courses during the 2020-21 school year
- Second reading and final approval of the following policies:  
Policy 222 – Tobacco and Vaping Products – PUPILS  
Policy 323 – Tobacco and Vaping Products – EMPLOYEES  
Policy 707 – Use of School Facilities  
Policy 904 – Public Attendance at School Events

**Citizens'  
Comments**

- No comments

**Adjournment**

Mrs. Carroll moved and Dr, Smith seconded a motion to adjourn the meeting at approximately 9:01pm.

Voice vote with all members present voting aye. Motion carried.

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Nikki Rivera, President

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Jennifer R. Davidson, Secretary