



MANHEIM TOWNSHIP SCHOOL DISTRICT

DISTRICT OFFICE

450A CANDLEWYCK ROAD LANCASTER PA 17601
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www.mtwp.net

Use of School Facilities

Insurance Coverage:

Applicants shall provide evidence of insurance coverage to the district no later than 14 days prior to the date of the scheduled event. Certificates of insurance must name Manheim Township School District as an additional insured. The applicant and insured must be the same. Such insurance shall be in effect for the minimum amounts listed below in any commercial general liability.

General Liability:

\$1,000,000.00 Each Occurrence

\$2,000,000.00 Aggregate, for each accident, bodily injury

Sexual Abuse & Child Molestation Coverage:

If working with children, there must be abuse and molestation coverage either within the Commercial General Liability policy or as a separate policy, to which the same limits would apply.

\$1,000,000.00 Each Act

Workers' Compensation Coverage is required if the applicant has employees involved with the use.

Insurance shall also have a waiver of subrogation.

**If the applicant consists of a recognized parent/teacher organization, booster club or any school district sanctioned volunteer group, such that it receives coverage through the school district's insurance policy, then these insurance requirements shall not be applicable.*

If **any** applicant will utilize outside vendors, then a certificate of insurance for the limits listed above must also be submitted to the district and name Manheim Township School District as an additional insured.