

# **Superintendent's Lay Advisory Council Zoom Meeting**

**May 9, 2022**

## **Minutes**

### Members:

Dr. Robin Felty, Superintendent

Meghan Eckert (MS), Chairperson

Caryl Buffa (HS), Secretary

Elizabeth O'Brien (HS)

Jill Speizer (HS)

Renee Suydam (HS)

Moniqua Acosta (MS)

Jessica Kahler (LRIS)

Holly Stockwell (LRIS)

Allyson Gibson (Bucher)

Jackie Wachinski (Bucher)

Kisha Johnson (Neff)

Jenine Nicholas (Nitrauer)

Nancy Izquieta (Nitrauer)

Stephanie Ruth (Nitrauer)

Carolyn Garneau (Reidenbaugh)

Meghan Ryan-Keller (Reidenbaugh)

Herlie Velez (Schaeffer)

Anu Varadarajan (Schaeffer)

Members Absent:

Marissa Kmiec (HS)

Carrie Evans (MS)

Sharee Livingston Anderson (MS)

Steve Kemper (LRIS)

Rosamund Mische John (LRIS)

Dan Nyiri (Brecht) – with regrets

Rachel Waldo (Brecht)

Jadie Catania (Bucher)

Denise Rosario (Neff) – with regrets

Meredith Steidler (Neff)

Melissa Grosh (Reidenbaugh)

Becky Trayers (Schaeffer)

Guests: Dale Reimann, Assistant Superintendent; Joni Lefever, Director of Pupil Services; Dan Lyons, Director of Technology Services; Jessica O’Gorman, Supervisor of ELA & Federal Programs; Kelly Vaughn, Supervisor of Mathematics and Virtual Learning

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Call to Order

- Meeting began 6:30 pm.
- I. Welcome and Introductions
  - II. Minutes from March 2022 approved
  - III. Attendance Tracking System
    - Joni Lefever & Dan Lyons
    - Email Directory
      - Public Website leads to risk potential

- Use of Contact Form – better up front info to direct to correct area
- Daily spam has dropped drastically
- To find a teacher – you can use Sapphire through Portal
- Mail to admin and secretaries at each school is on their pages
- A question about school nurse accounts was requested to the school main page
- Electronic Attendance Notes
  - Not in place yet – to be developed by Sapphire
  - Need to make it secure and correct
  - Would require a person to monitor system, and manually enter
- Tour & Trip request forms will be streamlined and consistent
- Updating webpages and links
- Forms will also be friendly for non-native speakers
- Sapphire is the Student Information System
- Schoology & Seesaw – Learning Management Systems
- School Messenger – Notification System

#### IV. Assessment Framework & Guidelines

- Dale Reimann, Jessica O’Gorman, Kelly Vaughn
- Set standards for what is required across district and grades
- Involved stakeholders which provided clarification & guidelines
- Changes coming 2022-23 school year
  - Category weightings will change
  - PD will be provided for summative & formative
  - Number of points per assessments
  - Retakes and homework discussed

#### V. PTO Sharing – Reflections & Questions

- Clarification on Building Use has been resolved
- Remediation periods – feedback wasn’t same as presented from school administration. Timing wasn’t appropriate going into testing schedules
- Covid Dashboard – will it return, was removed by board approval
- Testing during AP & Keystone testing
- Save me a Seat timing – due to a Grant

#### Adjournment

- Meeting ended at 8:27 PM, with a motion

Representative openings will be changing for next school year, reach out to building principals if remaining, leaving or interested.

Meetings will resume in the 2022-23 School Year