



MANHEIM TOWNSHIP SCHOOL DISTRICT

MANHEIM TOWNSHIP HIGH SCHOOL

PO BOX 5134 LANCASTER PA 17606-5134
(PH) 717.560.3097 (FAX) 717.735.1740
www.mtwp.net/high-school

Dear 23-24 Juniors & Seniors:

As a junior or senior student, you are eligible to drive to school and park your car on campus while school is in session. This is a privilege that comes with specific responsibilities that are outlined on the *Student Parking/Driving Agreement*. Student parking permit holders will also be subject to random drug testing under School Board Policy #227.1. If you are interested in applying for a parking permit, please read this letter and attached agreement carefully.

To ensure that you have your parking permit in time for the first day of school:

1. Both you and your parent/guardian must read and sign the [Student Parking: Driving Agreement](#) and [Random Drug Testing Consent Form.pdf](#).
2. School debts **must** be cleared before you can get a parking permit - be prepared to pay all debts prior to or when applying for your parking permit. Debts can be viewed through your Community Portal account under *Fees*.

Parking permits will be issued in the High School Main Lobby as follows and are by appointment only (please park in the lots off Blue Streak Boulevard and enter through the main entrance):

- [Wed., 8/16/23 – 8:00 AM – Noon – Seniors only](#)
- [Thurs., 8/17/23 – 11:30 AM – 3:00 PM – Seniors only](#)
- [Weds., 8/23/23 – 9:00 AM – Noon – Seniors & Juniors](#)
- [Thurs., 8/24/23 – 11:30AM – 3:00 PM – Seniors & Juniors](#)

Students who apply for a parking permit will be issued a permit that will allow them to park in an assigned lot. **Students may choose their lot on a first-come, first-served basis.** If you are unable to purchase your permit on the designated dates, please see Mrs. Faller in the High School office before or after school or during your lunch period once school starts. If you obtain your driver's license after the school year is in progress, you may apply for a parking permit at that time based upon availability.

All students who park on campus MUST have a valid parking permit. Cars parked without a permit will be fined and may be towed. Fines will increase with subsequent violations for unregistered vehicles.

You will need to provide the following items at the time your permit is issued:

- A valid PA driver's license
- A valid PA vehicle registration
- Proof of current vehicle insurance
- The Student Parking/Driving Agreement, signed by you and your parent/guardian
- The Drug Testing Consent Form (227.1), signed by you and your parent/guardian
- \$50 cash, check, or money order made payable to Manheim Township School District

Sincerely,

David T. Rilatt
Principal