

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office  
June 13, 2013  
7:00 p.m.**

**MINUTES**

Hannah Bartges, President, called the Work Session of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Hannah Bartges, Barb Carr, Todd Heckman, William Murry, Don Reed, Mike Winters and Tom Winters. Also present were Gene Freeman, Superintendent; Tim Williams, Assistant to the Superintendent for Secondary Curriculum, Instruction and Technology; Mike Bromirski, Assistant to the Superintendent for Elementary Curriculum and Instruction; Katherine Setlock, Director of Pupil Services; Laura Heikkinen, Director of Business Operations; Tom Koch, Plant Manager; Sally Rodenberger and David Hinnenkamp, Student Representatives; and Kathleen Arnold, Board Secretary.

Absent: Lynn Miller

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

**Discussion items - no action  
taken at this meeting**

The agenda, as listed below, was reviewed and discussed in preparation of a vote at the next regularly scheduled Board meeting on June 20, 2013. No formal action was taken at this meeting.

- Approval of the 2013-2014 Final General Fund Budget in the amount of \$80,034,212, as presented on PDE form 2028
- Approval of the submittal of Applications for Special Exceptions as required by the Manheim Township Zoning Ordinance for the following projects that will be considered by the Board of School Directors: (1) 15 Valley Road Parking Lot; (2) 49 Valley Road Parking Lot; (3) LRIS Parking Lot; (4) Baseball/Tennis Court Parking Lot; (5) Girls Softball Field Impervious Improvements; and (6) Maintenance & Bus Garage Projects
- Approval to award low bid meeting specifications for a 2014 Super Duty Dump Truck to replace the 1994 International Dump Truck, to Whitmoyer Ford Inc, in the amount of \$53,450.
- Approval of Landis Run Intermediate School Change Orders:
  - Frey Lutz, Change Order #11 and #14 for a credit of (\$24,676.87)
  - MBR, Change Order #10 in the amount of \$17,652.53
- Approval of the Food Service Operations Budget and Capital Investments for 2013-2014. Meal prices will remain the same for the 2013-2014 school year
- Approval to award bids meeting specifications to various vendors for 2013-2014 district-wide art supplies totaling \$13,267.42
- Adoption of the Resolution Implementing Homestead and Farmstead Exclusions for the 2013-2014 Fiscal Year as required under the Taxpayer Relief Act
- Approval of Financial Institutions for investment transactions during the 2013-2014 school year:
  - Fulton Bank
  - PA School District Liquid Asset Fund

- Approval of legal counsel for the 2013-2014 school year:
  - General Solicitor: Hartman Underhill & Brubaker  
\$165/hour (increase of \$5 per hour)  
July 1, 2013 – June 30, 2014
  - PlanCon/Bond: Kozloff & Stoudt  
\$160/hour (increase of \$5 per hour)  
July 1, 2013 – June 30, 2014
- Approval of a Resolution for Commitment of June 30, 2013 Fund Balance
- Approval of renewal policy for Student Athletic Medical Insurance, All Sports Coverage and Extra-Curricular Activities Insurance for the 2013-2014 school year with AG Administrators through Goodwin & Gruber Agency at a cost of \$12,780
- Approval to authorize the Director of Business Operations to make necessary year-end budget transfers for the 2012-2013 school year
- Approval of second reading and adoption of School Board Policies:
  - #610 Purchases Subject to Bid/Quotation
  - #611 Purchases Budgeted
  - #916 Volunteers
- Approval to continue Employee Assistance Service (EAP) with Mazzitti & Sullivan – September 30, 2014
- Approval to revise the 2013-14 school calendar by adding four additional early dismissal days
- Appointing three (3) voting delegates to the PSBA Legislative Policy Council

**First Reading – second reading and approval in August 2013**

First reading of School Board Policies:

- #302 Employment of Superintendent/Assistant Superintendent/Acting Superintendent
- #312 Evaluation of Superintendent
- #117 Homebound Instruction

**Updates/Reports**

- Mr. Bromirski introduced the elementary building principals. The principals each gave an end-of-year building update on the programs and academic progress of their building.

**Citizens' Comments**

Mrs. Bartges invited Manheim Township citizens' comment on any item. (The recorder malfunctioned so these notes are what was taken at the meeting)

Shelby Witmer, Lititz Pike, said though she sympathized with budget issues facing the district still does not understand why other school districts have not made the same cuts in art and music. She opposed the new contract with a pay increase that was approved in December for the superintendent.

Kris Plakerus, 209 Princess Avenue, read letters from citizens who could not be at the meeting tonight but who are advocating for an increase in classroom time for art and music.

**Citizens' Comments (cont.)**

Claudia Ruoff, 891 Parkside Lane, voiced concern that less than 22% of students are in need in reading and math, but that the loss of art and music is detrimental to some students. She feels simply adding more classroom time to reading does not increase test scores.

Leslie Foreman, invited board members to visit the elementary schools and talk to parents and students about the concerns of parents of those schools.

Elizabeth Carney, thinks International Baccalaureate is a wonderful program which requires critical thinking skills. If we believe in that program, why don't we offer that to our elementary students?

Renee Heller, 1038 Homeland Drive, read a letter from Abigail Christ, in support of reference librarians.

Liz O'Brien, Farmstead Lane, asked what are we doing to make sure each building across the district reaches the same high academic standards?

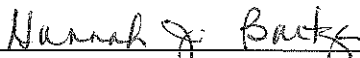
Kristin Labezuis, 838 Salisbury Court, said test scores were good when we maintained the integrity of the arts program. Test scores are important, but she felt that so much was missed this year with the reduction in arts and music.


Molly, 1936 Lititz Pike, her son has many research projects but has not had instruction in library this year. She feels it important to make sure students receive library instruction.

**Adjournment**

Mr. Anderson moved and Mr. Murry seconded a motion to adjourn the meeting at approximately 8:54 p.m.

Voice vote with all members present voting aye. Motion carried.

  
Hannah J. Bartges, President

  
Kathleen E. Arnold, Secretary