

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office
August 21, 2014
7:00 p.m.**

MINUTES

William Murry, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Tony DeLeo, Nathan Geesey, Todd Heckman, Mike Lynch, Bill Murry, Michael Winters, Don Reed, and Ricky Wood. Also present were John Nodecker, Superintendent; Tim Williams, Assistant to the Superintendent for Secondary Curriculum, Instruction and Technology; Mike Bromirski, Assistant to the Superintendent for Elementary Curriculum and Instruction; Katherine Setlock, Director of Pupil Services; Laura Heikkinen, Director of Business Operations; Donna Prokay, Director of Human Resources; Tom Koch, Plant Manager; Elizabeth Miller and Sarah Svetec, Student Representatives; and Kathleen Arnold, Board Secretary.

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Pledge of Allegiance

Mr. Murry led the assembly in the Pledge of Allegiance.

Roll Call Vote

Mr. Murry announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

**Approval/Modification of
Agenda**

Mr. Murry asked if there were any agenda items that should be removed from the consent portion of the agenda.

Mr. Anderson moved and Mr. Wood seconded to approve the agenda as presented.

Voice vote with all members present voting aye. Motion carried.

**Manheim Township
Citizens' Comments**

Mr. Murry invited citizens in the audience to comment on any item on the agenda.

Stephanie Beasley, appreciated that hyperlinks in the agenda on the website are now available to the public.

Consent Agenda

Mr. Anderson moved and Mr. Heckman seconded approval of the following consent agenda items:

- A. Recommend approval of the Treasurer's Report ([attachment](#))
- B. Recommend approval of the Personnel Report ([cover](#)) ([attachment](#))
- C. Recommend approval of a Resolution authorizing issuance of General Obligation Bonds, Series A of 2014, in the maximum aggregate principal amount of \$59,565,000 ([cover](#)) ([Resolution](#)) ([agreement](#))
- D. Recommend approval of a Resolution adopting an Interest Rate Management Plan ([cover](#)) ([Resolution](#)) ([IRM](#)) ([confirmation](#))

- E. Recommend approval of a Resolution authorizing issuance of General Obligation Bonds, Series 2015, in the aggregate principal amount not to exceed \$12,520,000 ([cover](#)) ([Resolution](#))
- F. Recommend approval to submit PlanCon Part K related to the early redemption of the General obligation Bonds, Series of 2009, to the Pennsylvania Department of Education for their approval ([cover](#)) ([attachment](#))
- G. Recommend approval of the Lancaster General Health Occupational Medicine Department Random Drug Testing Pool Agreement for the 2014-2015 school year. The cost paid to LGH for testing in 2013-2014 was \$4,131 ([cover](#)) ([agreement](#))
- H. Recommend approval to renew the Employee Assistance Service (EAP) contract with Mazzitti & Sullivan through September 30, 2015, at a cost of \$10,713 ([cover](#)) ([contract](#))
- I. Recommend approval of Orthopedic Associates of Lancaster, LTD contract, 8/01/2014 – 06/30/2017 at the following rates:
 - 2014-2015 - \$24.00 per hour
 - 2015-2016 - \$24.50 per hour
 - 2016-2017 - \$25.00 per hour
 ([cover](#)) ([attachment](#))
- J. Recommend approval of PA-Educator.net Clearinghouse contract, 7/01/2014-6/30/2015, at a cost of \$2,700 ([cover](#)) ([attachment](#))
- K. Recommend awarding the low bidder meeting specifications, Horst Excavating, the Softball Field Improvement Contract in the amount of \$156,953 ([attachment](#)) ([plan](#))
- L. Recommend approval to appoint John R. Nodecker as the District's Open Records Officer, and Timothy Williams as the alternate Open Records Officer ([attachment](#))

Voice vote with all members present voting aye. Motion carried.

SUPERINTENDENT'S REPORT

Previous Minutes

Mr. Anderson moved and Mr. Reed seconded approval of the Secretary's minutes of the June 12, 2014 work session and the June 19, 2014 regular meeting of the Board of School Directors.
([cover](#)) ([6.12.14](#)) ([6.19.14](#))

Voice vote with all members present voting aye. Motion carried.

First Reading of School Board Policies

First read of School Board Policies (second reading and approval in September) ([cover](#)):

- 214 Class Rank ([attachment](#))
- 903 Public Participation in Board Meetings ([attachment](#))

Approval Received

Mr. Nodecker stated that the following approval has been received: (attachment available at District Office)

- Special Education Plan for 2014-2017

Reports Filed

Mr. Nodecker stated that the following reports have been filed:
(attachments available at District Office)

- Accountability Block Grant Final Expenditure Report, 2013-2014
- Accuracy Certification Statement ELL End of Year Reporting Collection, 2013-2014
- Concussion Management Team Student Log, June 2014
- PennData July 2014 Verification for Child Count
- Safe Schools ACS and LEA Profile, 2013-2014
- School Nutrition Program Claim for Reimbursement Summary, May 2014
- School Nutrition Program Claim for Reimbursement Summary, June 2014
- PDE-2030 Reconciliation of Cash on Hand Quarterly Report, Title I, 2013-2014
- PDE-2030 Reconciliation of Cash on Hand Quarterly Report, Title III, 2013-2014
- PDE-2071 Application for Reimbursement for School Construction Project, PDE Lease#09-2995
- PDE-2071 Application for Reimbursement for School Construction Project, PDE Lease#11-2995
- PDE-2071 Application for Reimbursement for School Construction Project, PDE Lease#08-3411
- PDE-2071 Application for Reimbursement for School Construction Project, PDE Lease#09-3411
- PDE-2071 Application for Reimbursement for School Construction Project, PDE Lease#13-2706
- PDE-2105 Reconciliation of Social Security and Medicare Tax Contributions Annual: July 1, 2013-June 30, 2014
- PDE-4097 Home Education and Private Tutoring Report, 2013-2014

Student Representatives

Liz announced a MiniThon event; a white out at the September 5th football game. The students will be selling rally towels and t-shirts. The proceeds will benefit MiniThon and Team Sarah (an organization that helps a student battling leukemia). Sarah noted Homecoming with the traditional football game and dance will be held on Saturday, September 27th.

Citizens' Comments

Mr. Murry invited Manheim Township citizens' comment on any subject.

No citizen comments at this time.

Adjournment to Executive Session

Mr. Wood moved and Mr. Anderson seconded a motion to adjourn the meeting to an Executive Session on personnel at approximately 7:21 p.m.

Voice vote with all members present voting aye. Motion carried.

William Murry, President

Kathleen E. Arnold, Secretary